



Online Data Entry System User Manual
Arkansas Department of Health
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Acknowledgements

Putting together a project of this magnitude could not have been accomplished without the combined efforts of staff members from both the BreastCare and Information Technology (IT) teams. Effective July 1, 2011, a new and improved version will be implemented which includes:

- Online client eligibility and enrollment for Local Health Units (LHU)
- Online client eligibility and enrollment and client data entry for Community Health Centers (CHC), Area Health Education Centers (AHEC), and Primary Care Providers (PCP).
- Online provider enrollment

Thanks to all of the IT and BreastCare staff for their hard work on this project which began in 2006.

Introduction

This document is used to familiarize the user with the Arkansas Department of Health's (ADH) Common Customer System and how to use the BreastCare Online Data Entry System. This system is a module of the ADH Common Customer Database and is used for client eligibility assessment and enrollment and to house and maintain BreastCare client data. Data is entered at the provider level.

The system benefits BreastCare providers in many ways such as:

- Elimination of the need to complete data forms
- Elimination of the need to fax forms to the Central Office for processing
- Improved patient tracking and follow-up
- Readily accessible, accurate data at your fingertips

Scope

BreastCare is a program operated by ADH that provides free breast and cervical cancer screening, diagnosis, and treatment services to qualified Arkansas women. This program is funded by the State and Federal Governments to encourage more women to obtain screening so that cancer can be identified in the earliest possible stage. Public and provider information can be found at <http://healthy.arkansas.gov>, Programs and Services, BreastCare.

ADH utilizes an in-house BreastCare system web application that manages eligibility and enrollment, collects clinical information, and monitors tracking and follow-up of the patient's treatment plan. The purpose of this project is to allow ADH and non-ADH providers the capability to enroll women into the program and access BreastCare data without a third party facilitator. The BreastCare Patient Management System meets the following system functions, features and requirements:

- Automated provider enrollment process
- Automated patient eligibility determination
- Patient data entry by providers
- Pre-set quota for patient enrollment per provider
- Billing data for the billing contractor to reimburse providers
- Biennial reports for CDC

See BreastCare Provider Manual for specific policies and procedures for patient management online at <http://healthy.arkansas.gov>.

Slot Allocation

Available slots are determined based on the number of women projected to be screened by funding sources (state, federal, and Komen). Numbers may increase or decrease depending on the availability of funding. BreastCare staff manages the slots by reviewing them at least three times weekly.

Appointments are distributed to LHUs by region on a monthly basis. Slots are equally distributed to CHC, AHEC, and Primary Care Providers on a monthly basis. Slots can be moved from one provider to another based on utilization. Additional slots may be requested by calling the BreastCare program at 501-280-4117.

Program Eligibility Requirements

Patients may be eligible for a free mammogram and Pap test or other follow-up procedures through the BreastCare program if they meet specific requirements:

- Age 40 or older
- Uninsured or non-credible insurance
- Income at or below 200% of the Federal Poverty Level (FPL)
- Arkansas resident

Credible insurance is coverage for comprehensive outpatient, inpatient coverage and physician services. Medicare Part A and B and Medicaid are credible health insurances. If a patient does not have Medicare Part B, she is eligible for BreastCare. Exception: Family planning Medicaid Waiver and Tuberculosis Medicaid are not credible insurances. Even though Pregnancy Medicaid is not credible, it makes a patient ineligible for BreastCare.

Disease specific policies such as cancer policies or long term care policies are not credible insurances.

Household income is defined as income for everyone in the household who works excluding high school or college students' income. Verification of income is not required.

General Usage Hints

The following tips are offered to help alleviate some of the usage problems and help avoid some of the system pitfalls and potential problems that can trip up even an experienced computer user.

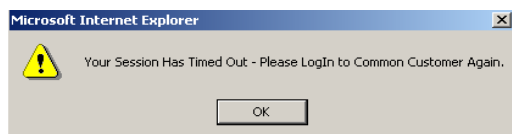
The system is web based and uses a web browser to navigate the various screens. It is assumed that the user knows about web browsers and particularly the back button located in the upper left hand corner of the screen.



Do not use the “Back” button in explorer! Using the “Back” button can cause a great deal of confusion and unintended results. Updated information may not be saved if the back button is used and it may cause duplicate records. Use only the links provided within the system’s pages to navigate within the system.

The system has a number of checks that prompts the user if information is entered incorrectly. If the user encounters an instance in which an unexpected screen appears, text with red lettering and fields marked with red asterisks (*) will display. The red text indicates the problem and the red asterisks show where those problems are. The red warning text is displayed at the top of any page in which it appears.

The Common Customer portion of the system has an automatic time-out feature that automatically closes the user’s session if that session remains idle for too long. Since the Common Customer Database is separate from the BreastCare Module, the user will encounter this feature in action when the following prompt is received:



When selecting from a drop-down list, it is not necessary to scroll through the entire list to get to the desired entry. The user can type the first letter of the item, and the cursor advances to the first entry with that letter. For example, typing “p” in the Location field advances the cursor to the first location beginning with the letter P. The location and provider lists are quite long and this can save time locating the desired location or provider.

Do not enter dashes or slashes to separate the numbers in dates or phone numbers. The system fills the slashes automatically. Enter the dates as a string of 8 numbers, i.e., 04012005.

Make sure the pop-up blocker is turned off. If it is on, it may block information that you need.

CHC, AHEC, and Primary Care Providers

Logging On

BreastCare providers must have an executed contract, an e-mail address, and a valid password to access the system. Follow the procedure below to set up your password and login for the BreastCare Online Data System **after your contract is approved**: Contact provider enrollment at 501-661-2836 for assistance with logging on.

1. Login to <https://health.arkansas.gov/adhinternetapps>.
2. Enter the e-mail address that you provided for each clinic on your agreement. Each clinic must request access to the BreastCare system. See Figure 1 below.
3. Click on “request access”.
4. You will receive an e-mail from BreastCare with a link. Click on the link to set up your password.
5. Enter a password of your choice. Enter it a second time to confirm.
6. A BreastCare button will appear in the gold menu on the left. See Figure 2 below.

Patient Search

1. After a successful login, click on the BreastCare button on the left gold menu. A “Search for a Patient” screen will display. The system determines the agreement provider’s name based on the e-mail address and displays the group’s name in italics. See Figure 3 below.
2. Use the dropdown box “Performing Provider” to select the individual provider within the group. The provider’s name and associated patients display. A provider can only see his/her patients’ names. See Figure 4 below.
3. If the same e-mail has been used for more than one clinic, all the clinics are listed and you will select the appropriate clinic to see the patient names.
4. A performing provider’s name that is not linked to a group is automatically selected and those patients are displayed without the provider having to select from the “Performing Provider” dropdown box. See Figure 5 below.
5. Click on the patient’s name.
6. If the correct patient is not listed, click “Search for a Patient” This automatically adds this patient to the system. See Figure 6 below.
7. This screen allows a provider to search by the patient’s BreastCare number. If there is a match in the database for that patient, the patient information displays. If there is no match, a “search again” message displays. See Figure 7 below. If the search is by name and date of birth, three scenarios can occur:

- A single match is found and may need to be updated
- No match is found and a new record needs to be added.
- More than one match on first name, last name, and birthdate are found in the system. See “Merging” on page 15.

Navigation Bars

There are three screens where links or buttons exist to allow navigation between pages.

1. The Patient Consent screen is the first screen to display after finding the correct patient. Click “yes” if the patient gives her consent to release her medical information to the current provider. Use the “Back to Search” link to return to the patient search. See Figure 8 below.
2. The Patient Information screen is next to display. If this is a new patient, complete all the missing demographic information. Use the “Return to Search” link to go back to search for a patient from this page. See Figure 9 below.
3. Continue through the screens to enroll a patient. On the Patient Management page, use the “Patient Information” button on right of the screen to take you back to the Patient Information page. See Figure 10 below.

Print Screens

Log in to ADH Internet Applications

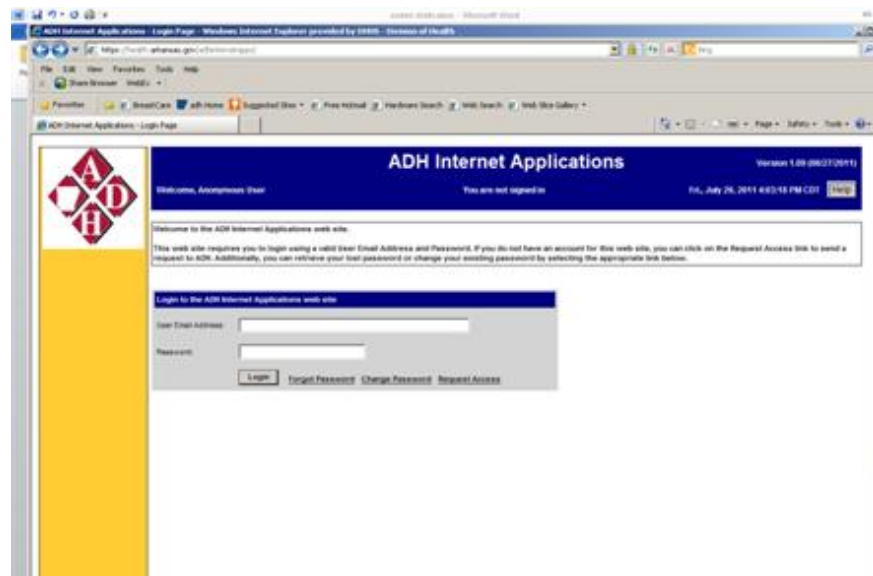


Figure 1

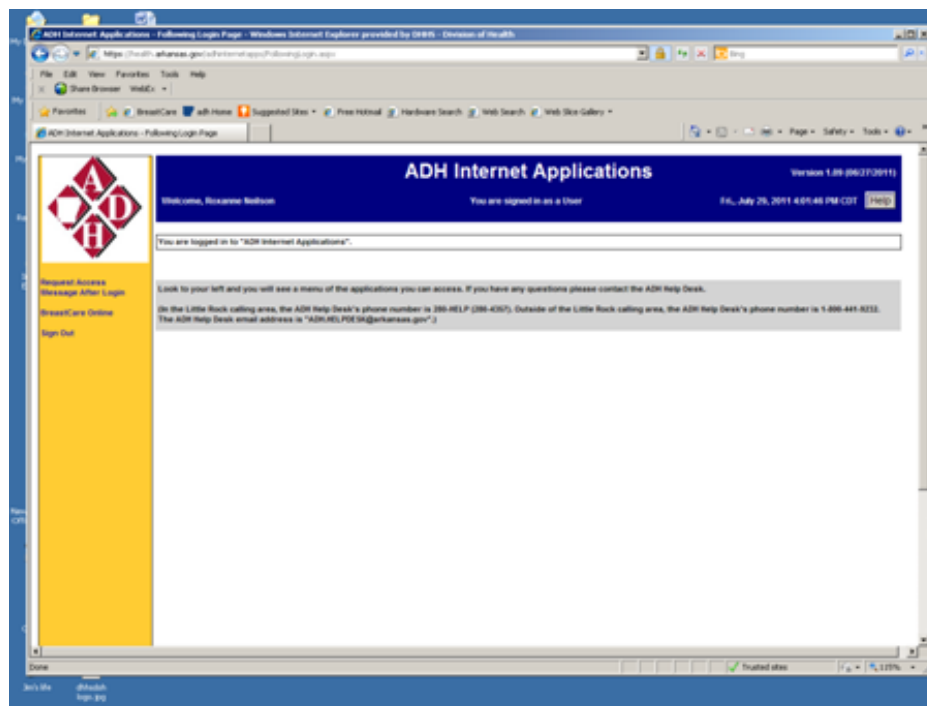


Figure 2

Patient Search

Arkansas Department of Health - Windows Internet Explorer

http://localhost:55671/BreastCare/BreastCareOnlineSystem/

File Edit View Favorites Tools Help

Arkansas Department of Health

BreastCare
Say Yes to a Mammogram!

Breast Care Online
Logged In: robert.pelton@arkansas.gov

Agreement Provider: Pelton Medical Group
Group: Pelton Clinical Group

Performing Provider: (select)

Select Patient	Patient Name	Address	Emergency Phone
(No Patients Were Found)			

Done Local intranet | Protected Mode: Off 115%

Figure 3

http://localhost:55671/BreastCare/BreastCareOnlineSystem/

File Edit View Favorites Tools Help

Arkansas Department of Health

BreastCare
Say Yes to a Mammogram!

Breast Care Online
Logged In: robert.pelton@arkansas.gov

Agreement Provider: Pelton Medical Group
Group: Pelton Clinical Group

Performing Provider: (select)
(select)
Dr. Ozzy Rozborne - 772220002
Dr. Robby Ozborne - 772220001

Select Patient	Patient Name	Address	Emergency Phone
(No Patients Were Found)			

Figure 4



Figure 5

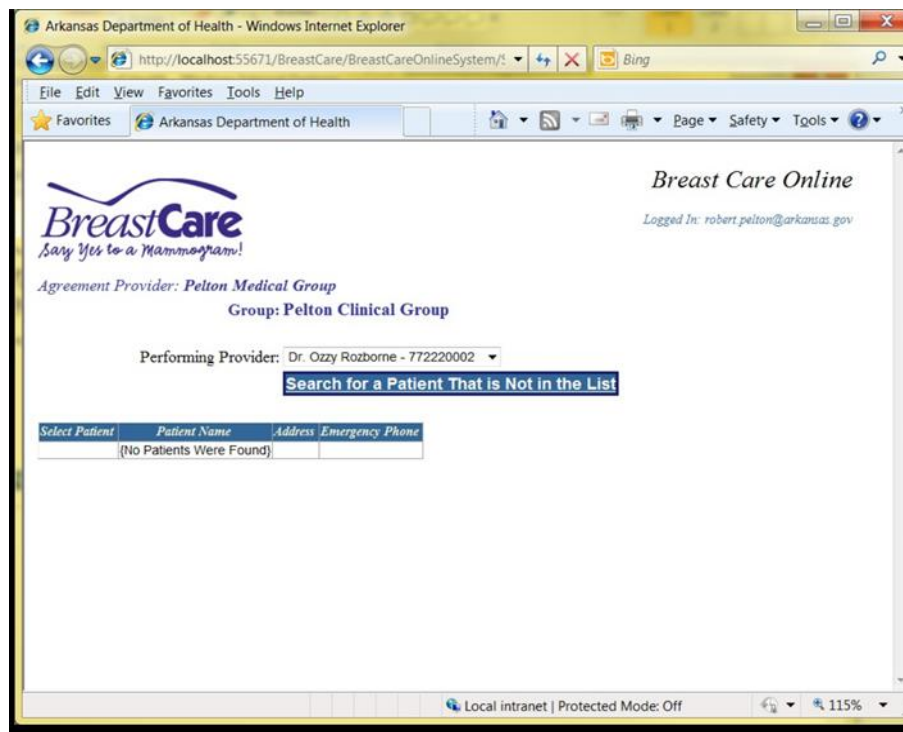


Figure 6

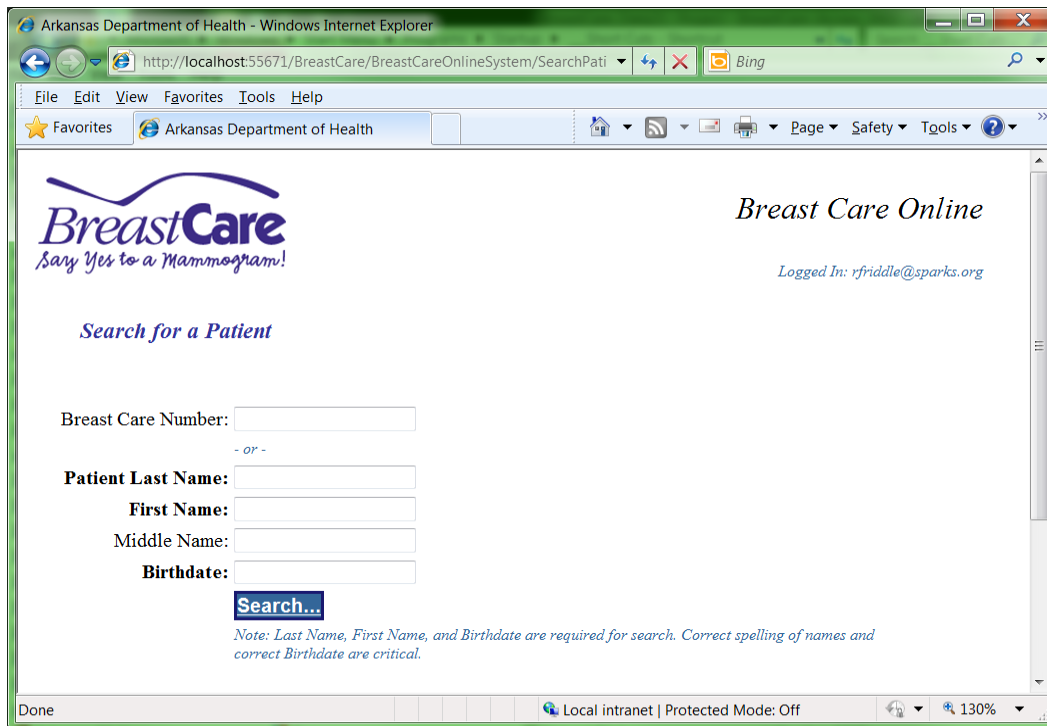


Figure 7

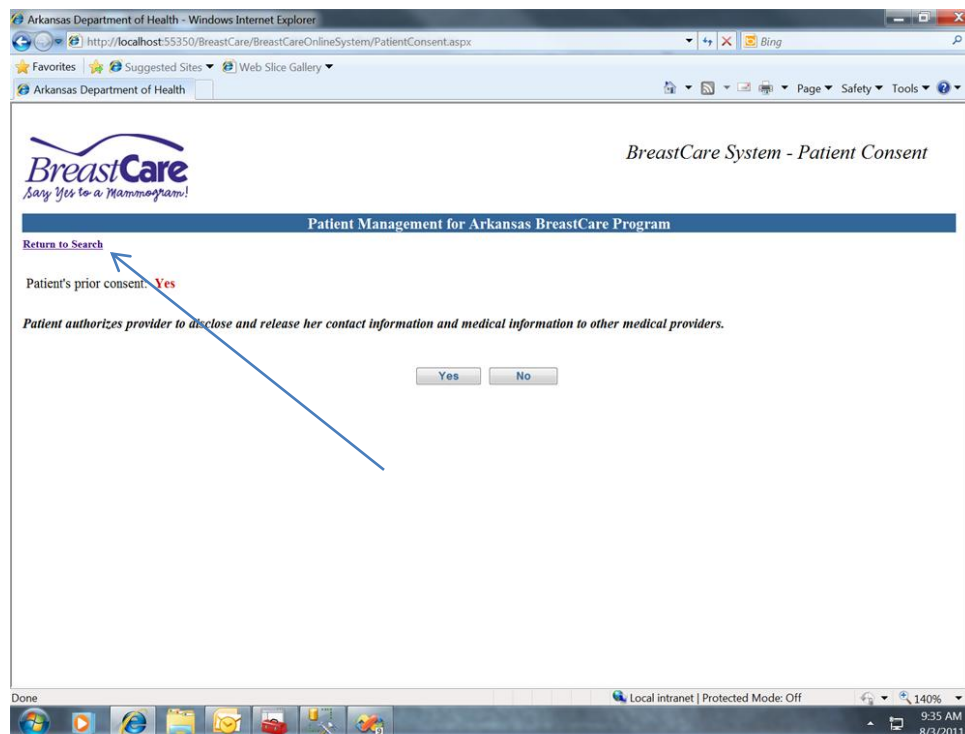


Figure 8

Arkansas Department of Health - Windows Internet Explorer

http://localhost:55350/BreastCare/BreastCareOnlineSystem/PatientCommonCustomer.aspx?Page=MainMenu

Arkansas Department of Health

BreastCare
Say Yes to a MammoGram

Return to System

BreastCare System - Patient Information

Patient BreastCare Information
BreastCare No: 7777300064 Plan: C Beginning: 7/15/2011 Ending: 7/14/2012
Current Provider: 770093802 -

Patient Information (ADH Customer No: adh11064689)
Please verify that the following patient information is correct and current, update if needed.

Patient Name: Last, First, Middle: TEST BREASTCARE MIDDLE Birth Date: 8/1/1950 Age: 61
SSN format: 123456789
Emergency Phone: 5011111111
Home/Day Phone: 5014444444
Ethnicity: Non-Hispanic

Patient Physical Address: 123 North Street
City/State/Zip: Bryant AR 720182018 County: Saline
Health Insurance: No
Emergency Contact: BC Contact Name
Cell/Evening Phone: 5018888888
Race: White

Medicaid Numbers (Display Only) Category Code Category
1234567201 69 Family Planning Waiver

Update Patient Information Continue with Patient

Local intranet | Protected Mode: Off

Figure 9

BreastCare Customer Management - Windows Internet Explorer

http://localhost:55350/BreastCare/CustomerMgmt.aspx?Page=Mammogram

BreastCare Customer Manage...

BreastCare System - Patient's Medical History

Logged In: chill - (Administrative)

ADH Patient Information
ADH Customer No: adh11064689

Name: BREASTCARE TEST	Birth Date: 8/1/1950
Social Security Number: 987-65-4321	Emergency Phone: (501)111-1111
Resident County: Saline	

BreastCare Patient Information
BreastCare Number: 7777300064 Fund Plan Status: Open
Fund: Plan C Fund Plan Dates: Beginning: 7/15/2011 Ending: 7/14/2012

Historical Cycle Summary
Cycle Dates: 01/01/1995 Thru 8/3/2011 Cycle Types: Breast and Cervical
Continue Display Summary

Cycles	Procedures
Breast 8/1/2011 Status: Diagnosis:	Clinical Breast Exam (CBE) Result: Normal Location: Grant Co.- Sheridan
Cervical 8/1/2011 Status: Diagnosis:	Pap Test Result: Result pending Location: Grant Co.- Sheridan

Continue

Done Local intranet | Protected Mode: Off

Figure 10

After the correct patient is located in the system non-ADH providers skip to page 24, "BreastCare Module".

Local Health Units

Access to Common Customer and the BreastCare Module requires that all users be appropriately role-mapped to both. To login to the “Health” site the user needs a PC with a network connection to the ADH intranet. Enter your username and password to log in. Contact the IT person in your region for assistance.

Patient Search

Enter patient name and date of birth or customer number into one or more of the search fields, then click the blue Search button located on the right side of the screen.

Search Patient
BreastCare

Search

Fill in at least one field

Customer Number:

Customer Last Name:

Customer First Name:

Date of Birth: / /

ID Numbers: EX(SSN, AASIS, etc)

Medicaid Number:

Medicare Number:

Search Clear

Logged In: slein

Help

There are multiple scenarios that could occur after clicking the Search button:

- The patient exists in the system and there is a single result displayed
- The patient exists in the system and there are multiple results displayed
- The patient does not exist in the system

Single result displayed

In this case the customer's first and last name is entered into the search fields. Then click the Search button.

The screenshot shows a web application interface with a search form. At the top, there are links for 'Show Menu', 'Hide Menu', and 'Log Out'. Below these, the user is logged in as 'slein'. The search form is titled 'Search' and has a prompt 'Fill in at least one field'. It contains several input fields: 'Customer Number', 'Customer Last Name' (filled with 'Jetson'), 'Customer First Name' (filled with 'Jane'), 'Date of Birth' (with a date picker), 'ID Numbers' (with a note 'EX(SSN, AASIS, etc)'), 'Medicaid Number', and 'Medicare Number'. At the bottom of the form are 'Search' and 'Clear' buttons.

When there is only one customer with this name in the system, the information pops up in a separate window:

The screenshot shows a 'Customer Information' window. The title bar indicates it is a 'Microsoft Internet Explorer' window. The window displays the following information:

- Current Customer:** JANE JETSON ADHI0025737
- Customer Names:** Legal JANE JETSON
- Customer Demographics:** DOB: 10/31/1945, Marital Status: Married, Gender: Female, Race: White, Ethnic: Non-Hispanic
- Address:** 789 MILKY WAY, LITTLE ROCK, AR 90210
- ID Numbers:** SSN XXX-XX-1234

At the bottom of the window are three buttons: 'OK', 'Search Again', and 'ADD'. To the right of the window, a table displays the search results:

Birth Date	Medicaid No.	Medicare No.
10/31/1945		
1		

Below the table is an 'ADD' button.

Check to see if this is the correct customer. If this is the correct customer, click the blue "OK" button to accept. If this is not the correct customer click on the blue "Search Again" button to refine the search, or click on the blue "ADD" button to add the customer to the system.

For this example, this is the correct customer, so click the blue "OK" button. The Customer Information screen with basic demographic information about the customer is displayed. Click on the "BreastCare" button on the menu on the left of the screen.

screen. The demographic information for the client can be added or changed. Make the appropriate modifications and click on the “BreastCare” button on the menu on the left.

Multiple results displayed

In this case the customer’s first and last name is entered into the search fields. Then click the “Search” button.

A screen with a listing of all the customers with the same name displays.

	Last Name	First Name	Birth Date	Medicaid No.	Medicare No.
INFO	DOE	JANE	1/1/1965	1234567101	
INFO	DOE	JANE	1/23/1945		
INFO	DOE	JANE	1/10/1974	0815677101	
INFO	DOE	JANE	1/1/1985		
INFO	DOE	JANE	3/30/1961	1111111201	
INFO	DOE	JANE	1/11/1994		
INFO	DOE	JANE	5/5/1962		
INFO	DOE	JANE	3/25/2002		
INFO	DOE	JANE	1/1/1970		
INFO	DOE	JANE	1/5/1995		
INFO	DOE	JANE	9/8/2003		
INFO	DOE	JANE	4/4/1944	7756341200	
INFO	DOE	JANE	9/16/1989	1662115101	

It is possible to have not only multiple records, but multiple pages of records. For this example there is only one page of records. If multiple pages of records appear, return to the “Search Patient” screen and add more information to the search to narrow the number of choices. For example, if searching for a customer brings up three pages of records, add a date of birth (DOB) or Social Security Number in addition to the last name and first name.

In this example, there are 13 customers with the same name in the system. Scan the records for the correct DOB and/or click on the “INFO” link to see more details for each of the records. Either select one of the listed records or click the blue “ADD” button if none of the listed records match.

For this example, one of the records listed is selected. The remaining steps are the same as in the previous example. After the record is selected, click on the appropriate BreastCare button in the left margin to display the program module. Then click on the “Patient Management” link.

Merging Records

Multiple records may be found on the same patient. Verify that the records belong to the same patient by date of birth, Social Security number, address, etc. then combine the records so they will merge into one record. Enter the exact same information into each record paying attention to spelling of name, middle initial, marriage status, etc. The system will update the next working day and will merge the multiple records into one.

No results displayed

As with the previous examples, begin at the “Search Patient” screen. In this example, the system is searched for a customer’s name that is not in the system.

Search Patient
BreastCare

Search

Fill in at least one field

Customer Number:

Customer Last Name:

Customer First Name:

Date of Birth:

ID Numbers: EX(SSN, AASIS, etc)

Medicaid Number:

Medicare Number:

Search Clear

Show Menu Hide Menu Log Out

Logged In: slein Help

Customer Information for JANE DOE

The following message displays:

Search Patient
BreastCare

Search

Logged In: slein Help

Last Name First Name Birth Date Medicaid No. Medicare No.

1

Microsoft Internet Explorer

No Records Found - Please Search Again

OK

ADD

“No Records Found – Please Search Again”. Click “OK” to continue. Click the blue “ADD” button on the right hand side of the screen to add this customer’s name to the system.

Fill in the necessary fields. Note: the fields with yellow boxes are required fields for the Common Customer Database. The fields with red text are fields that are required for the BreastCare Module. If any of the yellow colored fields are left blank, the system halts and does not allow the user to proceed until the missing information is entered.

The missing fields are marked with a red asterisk and the errors are noted in red text at the bottom right hand side of the screen. Note: The SSN is not required but preferred. Enter the SSN in the appropriate field if the client has a SSN. After all the fields have been entered, click the blue “Save” button located in the upper right hand side of the screen to save the information

The following screen is displayed:

The screenshot shows a web application titled "Department of Health" with a navigation bar containing "Show Menu", "Hide Menu", and "Log Out". The main heading is "Customer Information" with a sub-header "Current Customer: JANE JETT" and a large ID number "ADH30128737". A "Help" icon is in the top right. Below the heading is a tabbed interface with "Customer Info" and "Contact Info". The "Customer Info" tab is active, showing a table with fields for Name Information, Address, Medicaid Numbers, Phone Numbers, Race, and Email. Each field has an "ADD" button. The "Name Information" section shows "Legal: JANE JETT" and "Demographics" (Gender: Female, DOB: 10/12/1968, Marital Status: Married, Insurance: [checkbox], Citizenship: Unknown). The "Address" section has an "ADD" button. The "Medicaid Numbers" section has an "ADD" button. The "Phone Numbers" section has an "ADD" button. The "Race" section shows "Black" and "Ethnicity" (Non-Hispanic). The "Email" section has an "ADD" button. A "Back to Patient Search" link is at the bottom right.

The next step is to add the customer's address. Locate the Address title on the left and follow the blue bar across to the right and click on the "ADD" button.

This close-up shows the "Address" bar with an "ADD" button. The "Insurance" checkbox is also visible.

After clicking on the "ADD" button on the Address bar, the following screen displays:

The "Add A New Address" dialog box is shown, with fields for Address 1, City, Zip Code, Zip Code + 4, Address Type, Address 2, State, and County. The "Address 1" field contains "123 Bedrock Lane" and the "Zip Code" field contains "90210". The "Address Type" dropdown is set to "Home". The "State" and "County" dropdowns are empty. The "Verify Address" and "Cancel" buttons are at the bottom.

The fields in yellow are the minimum information required to proceed.

If the address and zip code are in the Common Customer Database already the system automatically fills in the City, State, and County information.

If the address, valid or invalid, is not in the Common Customer Database, the system will not complete the city, state, and county.

If the address is valid and verified, the system will fill in the city, county, and state. If, as in our example, the address could not be verified, the system will display a message that address could not be verified.

The user will then need to provide the following information:

- City
- State
- County

Make sure the county is correct before the address is verified.

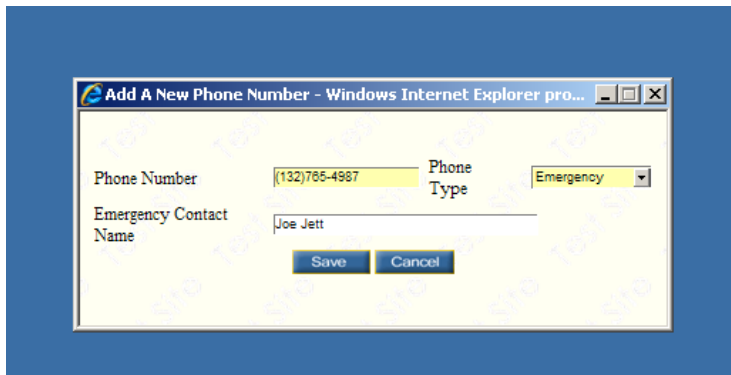
After entering the information, the user has the choice of trying to verify the address again, canceling, or saving the record as not verified. If all the information has been entered and it is correct, click on the blue “Save As Not Verified” button to continue.

Next, add the customer’s phone numbers to the database by clicking on the blue “ADD” button next to the Phone Numbers title.

A new box displays the field for the phone number to be entered :

Enter the entire phone number without dashes or parenthesis, beginning with the area code. The system fills in the dashes and parenthesis. Select the type of phone number from the drop-down field on the right. Click the blue “Save” button when finished. If there are multiple phone numbers, click on the blue “ADD” button next to the Phone Numbers title bar to enter additional numbers.

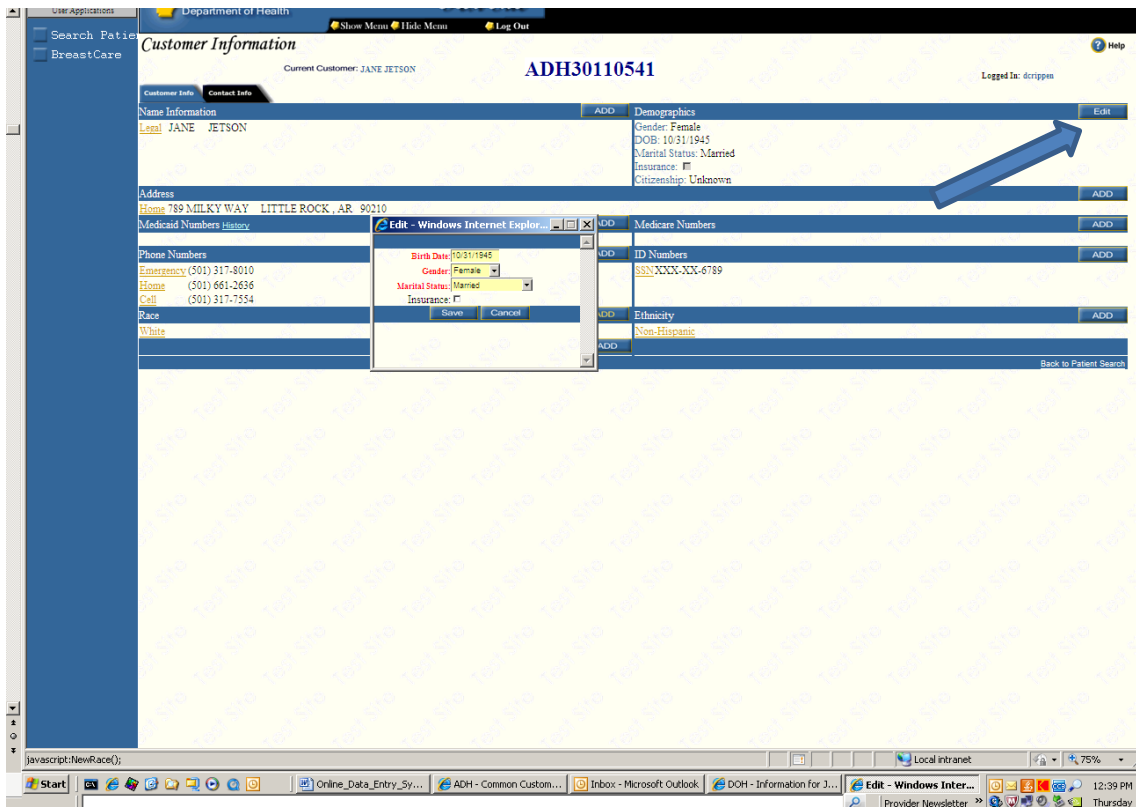
The BreastCare Module requires that an emergency phone number be entered to proceed beyond the initial screen. When the phone number is entered an emergency contact box will display and must be completed.



The screenshot shows a web browser window titled "Add A New Phone Number - Windows Internet Explorer pro...". The form contains the following fields:

- Phone Number:** A text box containing "(132)785-4987".
- Phone Type:** A dropdown menu with "Emergency" selected.
- Emergency Contact Name:** A text box containing "Joe Jett".
- Buttons:** "Save" and "Cancel" buttons at the bottom.

The customer's demographics can be changed by clicking on the "edit" button to the right of the screen.



The screenshot shows the "Customer Information" screen for "JANE JETSON" with ID "ADH30110541". The screen is divided into several sections:

- Name Information:** Includes "Last: JANE JETSON" and an "Edit" button.
- Address:** Includes "Home 789 MILKY WAY LITTLE ROCK, AR 90210" and an "ADD" button.
- Phone Numbers:** Includes "Emergency (501) 317-8010", "Home (501) 661-2636", and "Cell (501) 317-7554".
- Demographics:** Includes "Gender: Female", "DOB: 10/31/1945", "Marital Status: Married", "Insurance: #", and "Citizenship: Unknown". An "Edit" button is highlighted with a blue arrow.
- Medicare Numbers:** Includes an "ADD" button.
- ID Numbers:** Includes "SSN XXX-XX-6789" and an "ADD" button.
- Ethnicity:** Includes "Non-Hispanic" and an "ADD" button.

The bottom of the screen shows a taskbar with various applications open, including "Online_Data_Entry_Sy...", "ADH - Common Custom...", "Inbox - Microsoft Outlook", "DOH - Information for J...", "Edit - Windows Inter...", and "Provider Newsletter".

When complete, the following is an example of how the Customer Information screen should display:

Show Menu
Hide Menu
Log Out

Customer Information

Current Customer: JANE JETSON
ADH30110541
Logged In: dcrippen

Customer Info

Contact Info

Name Information
ADD

Legal JANE JETSON

Demographics
Edit

Gender: Female
DOB: 10/31/1968
Marital Status: Married
Insurance: ☐
Citizenship: Unknown

Address
ADD

Home 789 MILKY WAY LITTLE ROCK , AR 90210

Medicaid Numbers History
ADD

Medicare Numbers
ADD

Phone Numbers
ADD

Home (501) 661-2636
Cell (501) 317-7554
Emergency (501) 317-7446

ID Numbers
ADD

SSN XXX-XX-6789

Race
ADD

White

Ethnicity
ADD

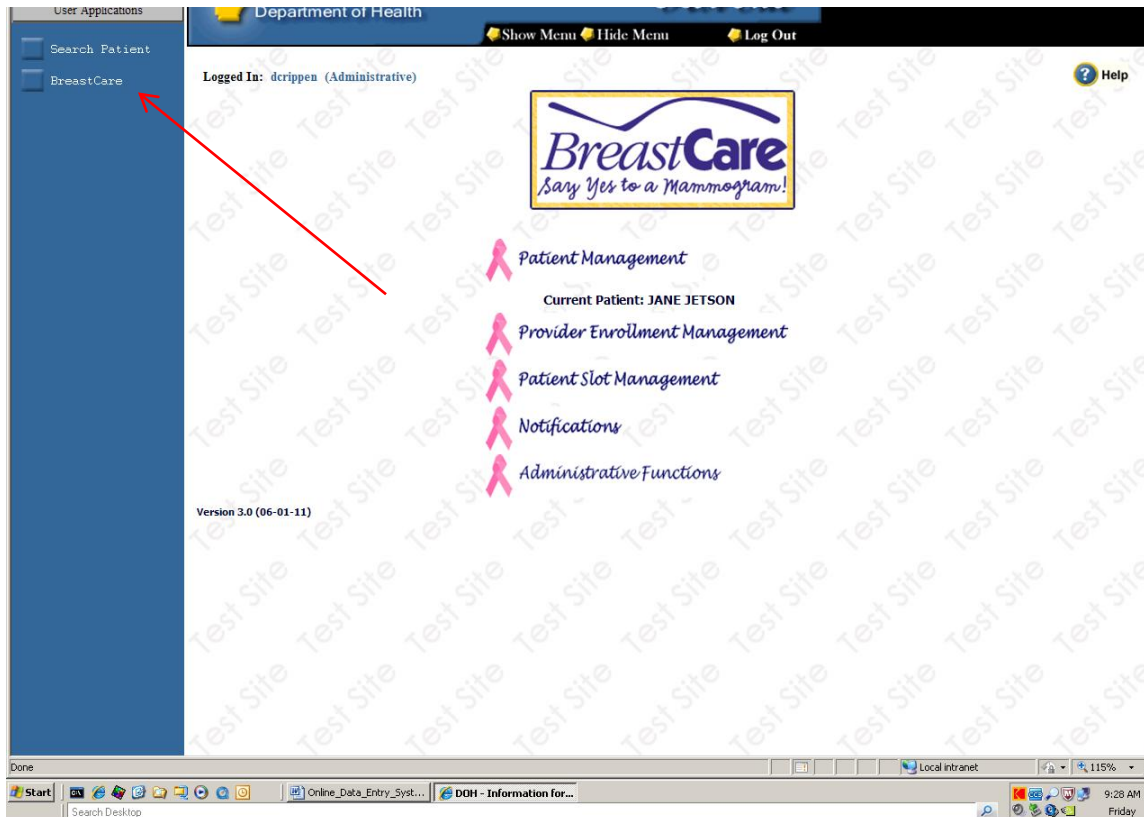
Non-Hispanic

Email
ADD

Back to Patient Search

BreastCare Module

If all the necessary information is present to proceed in the BreastCare Module, the BreastCare Module can be accessed by clicking on the blue “BreastCare” button in the upper left hand corner of the screen. Then click on the “Patient Management” link in the center of the page under the BreastCare logo.



New Patient

Patient Information Screen

When the “Patient Management” button is clicked the Patient Information Screen displays. All patient information previously found in the database is auto-plugged in the appropriate fields on this screen. Any missing information must be updated by clicking “update patient information” at the bottom of the screen. Then click “save patient information”. The Social Security Number and day and evening phone should be entered if they are available.

Verify the information on the Patient Information Screen below. Click “Update Patient Information” to enter the SSN and day and evening phone numbers if blank. The health insurance status may also be updated from this screen. When updates are made to this screen, click “Save Patient Information”.

Click “Continue with Patient”. The Patient Information Screen will display.

Department of Health

Show Menu Hide Menu Log Out

BreastCare
Sary Yes to a Mammogram!

[Return to Menu](#)

Patient BreastCare Information
BreastCare No: 7777300470 Plan: A Beginning: 6/21/2011 Ending: 6/20/2012
Current Provider: 5201 - Ouachita County Health Unit - Camden

Patient Information (ADH Customer No: ADH30110541)

Please verify that the following patient information is correct and current, update if needed.

Patient Name: JETSON JANE Birth Date: 10/31/1968 Age: 42
Last, First, Middle Ex. mm/dd/yyyy

Patient Physical Address: 789 MILKY WAY

City/State/Zip: LITTLE ROCK AR 90210 County: Pulaski

SSN: 123456789 Health Insurance: No
SSN format: 123456789

Emergency Phone: 5013177446 Emergency Contact: Jim Jetson
Phone format: 5013334444

Home/Day Phone: 5016612636 Cell Evening Phone: 5013177554
Phone format: 5016612636

Ethnicity: Non-Hispanic Race: White

Update Patient Information Continue with Patient

If all the information is up to date, click “Continue with Patient”. The Patient Enrollment Screen will display.

Patient Enrollment Screen

Search Patient
BreastCare

Show Menu Hide Menu Log Out

Patient Management for Arkansas BreastCare Program

[Return to Menu](#)

[Patient Information](#)

Patient Information (ADH Customer No: ADH30110541)

Name: JANE JETSON Birth Date: 10/31/1945 Age: 65
BreastCare No: 7777300470
Private Insurance? No

BreastCare Eligibility Information

Review and update if needed, the following information needed to determine eligibility

Gross Monthly Household Income: 2000 Household Size: 4

Has the patient ever had a mammogram? ☒ Yes ☐ No
Date of Last Mammogram: 6/1/2010

Has the patient ever had a Pap test? ☒ Yes ☐ No
Date of Last Pap Test: 6/1/2008

Check if patient has symptoms
Breast Mass ☒
Abnormal Vaginal Bleeding ☐

Is the patient covered by Medicare Part A and B? ☐ Yes ☒ No

Medical History

Do you currently have a biopsy diagnosis of breast or cervical cancer, carcinoma-in-situ, or CIN II or CIN III? ☐ Yes ☒ No

Eligibility Verification

Complete all blank fields:

Enter Date of Last Mammogram :

Enter Date of Last Pap Test:

If the patient is symptomatic with breast mass or abnormal vaginal bleeding, check appropriate box.

Check appropriate answers for Medical History questions. Select “yes” for biopsy diagnosis of breast or cervical cancer.....only if the patient is currently needing treating.

Click “Eligibility Verification”. A message with eligible or ineligible displays in red text.

The Patient Management Screen is displayed.

Patient Management Screen

The screenshot displays a web-based patient management interface. At the top, there are links for 'Return to Menu', 'Patient Information', and 'BreastCare Card'. The main content area is divided into several sections:

- Patient Information (ADH Customer No: ADH30110541)**: Includes Name: JANE JETSON, Birth Date: 10/31/1968, Age: 42, BreastCare Number: 7777300470, and Current Provider: Ouachita County Health Unit - Camden.
- Fund Plan Information (Current Status is Open)**: Shows Fund Plan: A, Begin Date: 6/21/2011, and End Date: 6/20/2012.
- Eligibility Information**: Displays Monthly Household Income: 2000, Household Size: 4, and a checkbox for 'Is the patient covered by Medicare Part A and B? No'.
- Medical History**: Includes Date of Last Mammogram: 6/10/2011, Date of Last Pap Test: 6/1/2011, and checkboxes for 'Did patient have a breast mass? Yes' and 'Did patient report abnormal vaginal bleeding? Yes'. It also asks 'Are you currently having biopsy diagnosis of breast or cervical cancer, carcinoma-in-situ, or CIN II or III?' with a 'No' response.
- Other Patient Information**: Contains fields for Medicaid Begin Date, Medicaid Closure Reason (a dropdown menu), Medicaid End Date, Medicaid Closure Text, and Angela Referral (a checkbox).
- Appointment and Address Information**: Includes Initial Appointment Date (6/24/2011), Appointment Status (a dropdown menu), Education (College Graduate), Language (Other, Russian), Mailing Address (789 MILKY WAY), City/State/Zip (LITTLE ROCK, AR, 72210), and Country (Polaski).

At the bottom, there are buttons for 'Update Other Information' and 'Continue to Medical History', along with a 'Comments History' link. The Windows taskbar at the bottom shows the Start button, search bar, and several open applications including Microsoft Word and a web browser.

The fund plan and eligibility dates are displayed as well as a summary of all patient information.

Click “Update Other Information” to update appointment date and status, language and education.

Enter initial appointment date for CBE and/or Pap test.

Select language from the dropdown box. If other is selected, enter the language.

Select education from the dropdown box.

Click “BreastCare Card” at top right of screen to print and give the patient her eligibility information. To enter a visit, click “Continue to Medical History” at the bottom of the screen.

Patient’s Medical History

There are three main sections of the Patient’s Medical History screen.

- ADH Customer Information
- BreastCare Patient Information
- Historical Cycle Summary

ADH Customer Information

This section contains information housed in the Common Customer Database. Any modifications or additions to this section will have to be completed outside of the BreastCare Module.

BreastCare Patient Information

This section contains three fields: the BreastCare number, plan, and customer status which are auto-assigned on enrollment.

Historical Cycle Summary

This section contains the customer's cycle information. There are several links located in this section that will take the user to more detailed information. Modifying the Cycle Dates and/or the Cycle Types fields can customize the information displayed in this section. These fields must be updated appropriately for each entry.

When the BreastCare patient has not already been entered into the system for a BreastCare visit, the Patient Management screen will display only the ADH Customer Information and the BreastCare patient information for that customer. The following is an example of a new patient with no BreastCare visits in the system. The Historical Cycle Summary is blank

The screenshot shows the 'BreastCare System - Patient's Medical History' interface. The top navigation bar includes 'Search Patient', 'BreastCare', 'Show Menu', 'Hide Menu', and 'Log Out'. The user is logged in as 'dcrippen - (Administrative)'. The main content area is divided into three sections:

- ADH Patient Information:** Contains fields for ADH Customer No: ADH30110541, Name: JANE JETSON, Birth Date: 10/31/1945, Social Security Number: 123-45-6789, Emergency Phone: (501)317-7446, and Resident County: Pulaski.
- BreastCare Patient Information:** Contains fields for BreastCare Number: 7777300470, Fund Plan Status: Open, Fund: Plan C, and Fund Plan Dates: Beginning: 6/2/2011 Ending: 6/1/2012.
- Historical Cycle Summary:** This section is currently blank. It includes a 'Continue' button, a 'Cycle Dates' field (01/01/1995 Thru 6/17/2011), a 'Cycle Types' dropdown menu (Breast and Cervical), and a 'Display Summary' button.

The bottom of the screen shows a Windows taskbar with the Start button, search bar, and several open applications including 'Online_Data_Entry_Syst...' and 'DOH - Information for...'. The system clock indicates 9:45 AM on Friday.

Established Patient

Patient Information Screen with Closed Plan

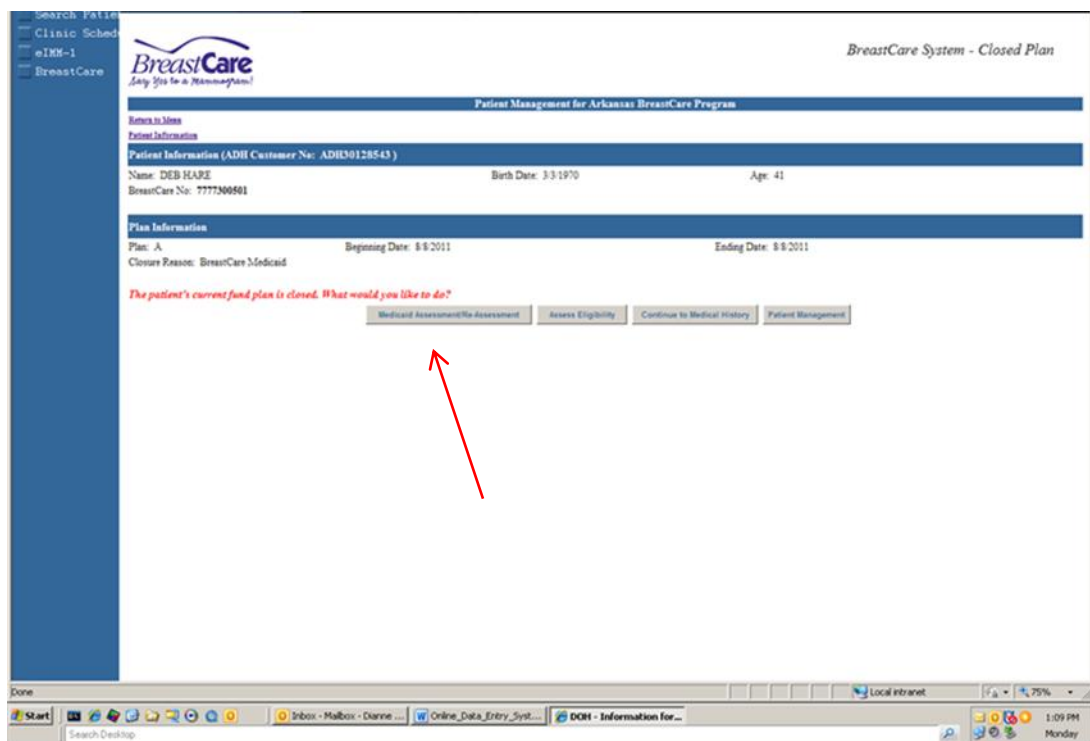
The following example is a closed plan due to the patient being on BreastCare Medicaid. The ending eligibility date is the same as the beginning because her BreastCare coverage has ended. All services will be covered by Medicaid. The Regional Care Coordinators reassess these patients annually or per policy to determine if they still meet income and insurance guidelines to qualify for continued Medicaid coverage.

The screenshot displays the 'BreastCare System - Patient Information' web application. The interface includes a left-hand navigation menu with options: Search Patient, Clinic Schedule, ePHM-1, and BreastCare. The main content area is titled 'BreastCare System - Patient Information' and features a 'BreastCare Card' at the top right. The card displays the following information: Patient BreastCare Information, BreastCare No: 7777300001, Plan: A, Beginning: 8/8/2011, Ending: 8/8/2011, and Current Provider: 0001 - Arkansas Department of Health. Below the card, a section titled 'Patient Information (ADH Customer No: ADH00128543)' contains a red instruction: 'Please verify that the following patient information is correct and current, update if needed.' The form fields are organized into two columns. The left column includes: Patient Name (Last, First, Middle), Patient Physical Address, City-State-Zip, SSN, Emergency Phone, Home Day Phone, and Ethnicity. The right column includes: Birth Date, Age, County, Health Insurance, Emergency Contact, Cell Evening Phone, and Race. At the bottom of the form, there is a table for 'Medicaid Numbers (Display Only)' with columns for 'Category Code' and 'Category'. The table shows a single entry with Category Code '07' and Category 'Breast & Cervical Cancer'. At the bottom of the form, there are two buttons: 'Update Patient Information' and 'Continue with Patient'. The Windows taskbar at the bottom shows the Start button, several open applications (Inbox - Mailbox - Dianne..., Online_Data_Entry_Syst..., DCH - Information for...), and the system clock (12:44 PM, Monday).

Medicaid Numbers (Display Only)	Category Code	Category
1234567101	07	Breast & Cervical Cancer

Closed Plan

When the plan is closed select one of the four options: Medicaid Assessment/Reassessment, Assess Eligibility, Continue to Medical History, or Patient Management. To assess newly diagnosed cancer patients for Medicaid or reassess the ones who are currently on Medicaid, select "Medicaid Assessment/Reassessment". If the patient's plan is closed for some other reason, select "Assess Eligibility". Select "Continue to Medical History" if test results need to be updated on a closed plan. Select "Patient Management" to get to the BreastCare Medicaid Information to enter a Beginning or ending Medicaid date or closure reason.



Ineligible Patient

In this example the patient is being reassessed for Medicaid. She is now over income so the system updates her plan to closed due to income ineligible. Click "confirm" if the information is accurate. The patient will not continue to have Medicaid coverage. When a patient is ineligible for any reason give her a list of available resources. Click on the "available resources" link and print a list of resources that might be useful to the patient in finding additional help.

BreastCare System - Plan Update

Patient Management for Arkansas BreastCare Program

[Return to Home](#)
[Patient Information](#)

Patient Information (ADH Customer No: ADH30128543)

Name: DEB HARE Birth Date: 3-3-1970 Age: 41
 BreastCare No: 7777360581

Plan Information

Fund Plan: Beginning Date: 8-15-2011 Ending Date: 8-15-2011
 Status: Closed
 Closure Reason: Income Ineligible

Based on current patient information, the patient's fund plan will be updated to the information above. If the information is accurate, please confirm. If not, please select the 'Patient Information' link to return to the original information.

[Additional Resources](#)

This patient was determined to be over income so she is no longer eligible for Medicaid. Her fund plan is closed.

Available Resources

This is a list of available resources for ineligible patients. Non-ADH providers will print this from their e-mail

BreastCare System - Plan Update

Patient Management for Arkansas BreastCare Program

Date: 3-3-1970 Age: 41
 Ending Date: 8-15-2011

Based on current patient information, the patient's fund plan will be updated to the information above. If the information is accurate, please confirm. If not, please select the 'Patient Information' link to return to the original information.

Additional Resources for Ineligible Clients

Encore for Women's Health	888-663-3914
UAMS Mobile Mammography Van	(800) 259-8794
Komen Grantees	(501) 202-4399
Arkansas Health Care Access Foundation	1-800-950-8233
American Cancer Society	1-800-227-2345
American Breast Cancer Foundation	1-877-539-2543
Prescription Assistance	1-888-4ppa-now

Patient Information Screen with Open Plan

The Patient Information Screen displays with the previous information from the patient's last enrollment cycle. Update the information if necessary. Click "Continue with Patient". To update procedures, results and recommendations, click "continue" on each screen until the Medical History button displays. **Note:** If a patient has lost her BreastCare ID card, it can be reprinted by clicking on the BreastCare Care link at the top right of this screen.

The screenshot shows a web browser window titled "DOH - Information for LOU LOU - Windows Internet Explorer provided by DHS - Division of Health". The page is the "BreastCare System - Patient Information" screen. It features a sidebar with navigation links: Search Patient, Clinic Schedule, eIMH-1, and BreastCare. The main content area displays patient information for LOU LOU. A blue arrow points to the "BreastCare Care" link in the top right corner of the patient information section.

Patient BreastCare Information

BreastCare No: 7777300771 Plan: A Beginning: 8/5/2011 Ending: 8/4/2012
Current Provider: 0001 - Arkansas Department of Health

Patient Information (ADH Customer No: ADH30128722)

Please verify that the following patient information is correct and current, update if needed.


Patient Name: LOU LOU Birth Date: 10/12/1970 Age: 40
Last First Middle
Patient Physical Address: 1 SMITH RD
City/State/Zip: BENTON AR 72019
Country: United States
SSN: 024132450
Emergency Phone: 520/Format: 124518789
Home Day Phone: 501/7232487
Emergency Contact: 501/7232487
Cell/Evening Phone: 501/7232487
Ethnicity: Non-Hispanic White

Buttons: Update Patient Information, Continue with Patient

Open Plan Options Screen

The Open Plan Options Screen displays if the patient's plan is still open. If the plan needs to be closed, select "Close Plan". Select the reason for closing the plan from dropdown box. If it doesn't need to be closed, select "Re-assess Eligibility" for every face to face encounter with the patient. Select "Continue to Medical History" if a procedure needs to be scheduled or a test result needs to be entered. See screen below. This screen displays the patient's current Plan and eligibility date and indicates that the plan is open.

[Show Menu](#)
[Hide Menu](#)
[Log Out](#)


BreastCare System - Open Plan Options

Patient Management for Arkansas BreastCare Program

[Return to Menu](#)
[Patient Information](#)

Patient Information (ADH Customer No: ADH30110541)

Name: JANE JETSON	Birth Date: 10/31/1968	Age: 42
BreastCare No: 7777300470		

Plan Information

Plan: A	Beginning Date: 6/21/2011	Ending Date: 6/20/2012
---------	---------------------------	------------------------

The patient's current fund plan is open. Please select the desired action button below. If closing a plan, a reason will be required.


Reason for closing:

Start | Search Desktop | Microsoft Word | Online_Data_Entry_Sys... | screen shots.docx - Micr... | DOH - Information fo... | DOH - Information for J... | Local intranet | 3:54 PM Tuesday

Verify Eligibility Screen

If the plan is not being closed the Verify Eligibility screen displays next. Update it if necessary with any new changes such as a change in income to determine eligibility and click on “Eligibility Verification”. A message will appear that indicates if the patient is eligible or not eligible.

User Applications | Department of Health | [Show Menu](#) | [Hide Menu](#) | [Log Out](#)


BreastCare System - Verify Eligibility

Patient Management for Arkansas BreastCare Program

[Return to Menu](#)
[Patient Information](#)

Patient Information (ADH Customer No: ADH30128722)

Name: LOU LOU	Birth Date: 10/12/1970	Age: 40
BreastCare No: 7777300771		
Private Insurance? No		

BreastCare Eligibility Information

Review and update if needed, the following information needed to determine eligibility

Gross Monthly Household Income: Household Size:

Has the patient ever had a mammogram? ☐ Yes ☒ No

Has the patient ever had a Pap test? ☐ Yes ☒ No

Check if patient has symptoms

Breast Mass ☐

Abnormal Vaginal Bleeding ☐

Is the patient covered by Medicare Part A and B? ☐ Yes ☒ No

Medical History

Do you currently have a biopsy diagnosis of breast or cervical cancer, carcinoma-in-situ, or CIN II or CIN III? ☐ Yes ☒ No

Patient Management Screen

This screen displays a summary of the patient information including the fund plan, eligibility dates and medical history. If the patient has cancer and has been placed on Medicaid category 07, the Medicaid begin and end dates and closure reason are entered in the BreastCare Medicaid Information section by the Regional Care Coordinators. The Angels Referral box is checked at the time of enrollment if the patient is a UAMS Angels patient. Enter any pertinent information that has not been collected in the "Comment History". A Medicaid patient's diagnosis and physician's name must be entered in the Comments History. Click on "Update Other Information" to enter an appointment date and appointment status or to update language and /or education.

The screenshot displays the Patient Management Screen with the following sections and data:

- Return to Menu** (top left) and **Log Out** (top right)
- Return to Menu** (top left) and **BreastCare Card** (top right)
- Patient Information (ADH Customer No: ADH30128722)**
 - Name: LOU LOU
 - Birth Date: 10/12/1970
 - Age: 40
 - BreastCare Number: 7777300771
 - Current Provider: Arkansas Department of Health
- Fund Plan Information (Current Status is Open)**
 - Fund Plan: A
 - Begin Date: 8/5/2011
 - End Date: 8/4/2012
- Eligibility Information**
 - Monthly Household Income: 1000
 - Household Size: 1
 - Is the patient covered by Medicare Part A and B? No
- Medical History**
 - Date of Last Mammogram:
 - Date of Last Pap Test:
 - Did patient have a breast mass? No
 - Did patient report abnormal vaginal bleeding? No
 - Are you currently having biopsy diagnosis of breast or cervical cancer, carcinoma-in-situ, or CIN II or III? No
- Other Patient Information**
 - BreastCare Medicaid Information**
 - Medicaid Begin Date:
 - Medicaid End Date:
 - Medicaid Closure Reason: - SELECT -
 - Medicaid Closure Text:
 - Angels Referral: ☒
 - Appointment Information**
 - Initial Appointment Date: 8/2/2011
 - Appointment Status: Scheduled
 - Education: College Graduate
 - Language: English
 - Mailing Address**
 - Mailing Address same as Physical Address: ☒
 - Mailing Address: 1 SMITH RD
 - City/State/Zip: BENTON AR 72019
 - County: Saline
 - I agree to release my Patient Information. Yes ☒
- Buttons**
 - [Update Other Information](#)
 - [Continue to Medical History](#)
- Comments History** (bottom left)

Patient's Medical History

For an established patient that has been seen before their client data will display by breast and cervical cycles. To enter a visit for a CBE and/or Pap test click on the "continue" button right above the gold bar. Each time a visit for a CBE and or Pap test is entered on the Cycle Input page a breast and/or cervical cycle is created and displayed on the Historical Cycle Summary. Follow-up procedures are added by clicking on the breast or cervical cycle date link or by clicking on the procedures displayed in the Procedures section.

BreastCare System - Patient's Medical History
Logged In: dcrippen - (Administrative)

ADH Patient Information

ADH Customer No: 7801000335	
Name: DIANNE CRIPPEN	Birth Date: 7/27/1950
Social Security Number: 123-45-6789	Emergency Phone: (501)794-9507
Resident County: Saline	

BreastCare Patient Information

BreastCare Number: 7777300533 Fund Plan Status: Open
Fund: Plan C Fund Plan Dates: Beginning: 6/16/2011 Ending: 6/15/2012

Historical Cycle Summary

Cycle Dates: 01/01/1995 Thru 6/17/2011 Cycle Types: Breast and Cervical

[Continue](#) [Display Summary](#)

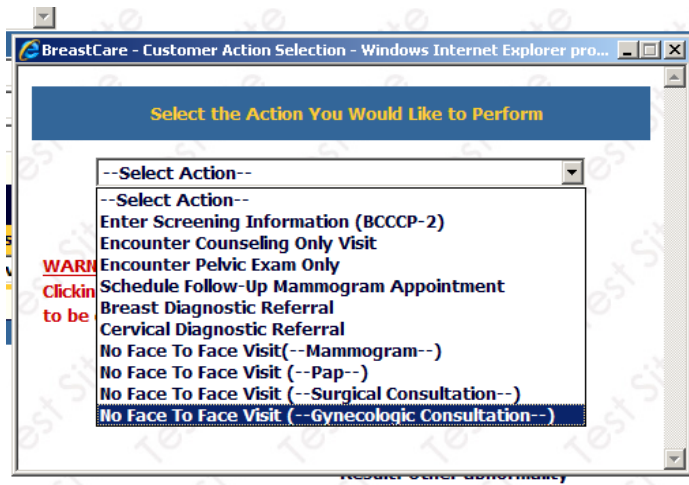
Cycles	Procedures
Breast 6/16/2011 Status: Diagnosis:	Digital Screening Mammogram Result: Location: AHEC- South Arkansas Clinical Breast Exam (CBE) Result: Normal Location: Arkansas Co.- Dewitt
Cervical 6/16/2011 Status: Diagnosis:	Pap Test Result: Not Needed Location: Arkansas Co.- Dewitt

[Continue](#)

Click on "Continue" just above gold bar to enter a new visit.

A new action window called Customer Action Selection displays.

Customer Action Selection



Use the drop-down arrow to select the type of action you wish to accomplish. After selecting the action, click on the blue “Continue” button. The actions are:

- Enter Screening Information
- Encounter Counseling Only visit
- Encounter Pelvic Exam Only
- Schedule Follow-Up Mammogram Appointment
- Breast Diagnostic Referral
- Cervical Diagnostic Referral
- No Face to Face Visit (Mammogram)
- No Face to Face Visit (Pap)
- No Face to Face Visit (Surgical Consultation)
- No Face to Face Visit (Gynecological Consultation)
- No Face to Face Visit (Ultrasound)

Entering Screening Information

Choosing this option allows the same information on the customer’s medical record to be documented for the screening visit on the Cycle Input screen. This option is also used to document a visit for a follow-up Pap test or CBE.

The Cycle Input screen displays for completion of the data for the screening or follow-up visit .

BreastCare System - Cycle Input
 Logged In: dcrippen
 Name: DIANNE CRIPPEN BreastCare No: 777999990

Screening Date:

Location:

Exam Type: Referral Source:

Current Plan:

Has the customer previously had a mammogram? (Does not include current abnormal) ☐ No ☐ Yes ☐ Unknown

Has the customer previously had a Pap Test? (Does not include current abnormal) ☐ No ☐ Yes ☐ Unknown

Has the customer had a hysterectomy?

Abnormal vaginal bleeding reported? ☐ No ☐ Yes

Pap Test:

Pelvic Exam:

Does the customer report any breast symptoms? ☐ No ☐ Yes

Clinical Breast Exam (Objective Findings):

Is Customer a Family Planning Customer? ☐ No ☐ Yes

Counseling Performed?

Customer's Smoking Status/Counseling:

Case Manager:

Name and Title of Person Performing Pap and/or CBE
 Name: Title:

Screening Date: Enter the date the client was screened with CBE and/or Pap test, omitting any dashes or slashes. See this example - 04012005.

Location: Enter the location (name of provider) where the client was screened. When selecting the Location, it is not necessary to scroll through the entire list to get to the provider's location. Optionally, the first letter of the location can be entered and the cursor will advance to the first entry with that letter. For example, typing "p" will advance the cursor to the first location beginning with the letter P.

Exam Type: Enter initial or annual for screening exam visits. Enter follow-up if a patient is returning for a repeat Pap test or CBE.

Referral Source: When selecting the Referral Source, keep in mind the following:

Avoid selecting "Unknown". Use this as a last resort.

TV spots, fliers, health fairs, etc. should be coded as "Outreach".

Referred by a friend or relative should be coded as "Other".

Referral Source	--Select--
Did a mammogram?	--Select--
Did a Pap Test?	BreastCare Reminder
	Other
	Outreach
	Provider
	Self
	Unknown

No ☐ Yes ☐

Current Plan: System auto-plugs appropriate plan.

Previous Mammogram: Click “Yes” or “No”. Clicking “Yes” will refresh the screen causing the screen to appear to “flash”.

Previous Mammogram Date: This field will only appear on the screen if “Yes” is selected for the previous question. Enter the date of the previous mammogram. If the client gives only a partial date, enter a date as close as possible to the partial date given. For example, if the client gives “August last year”, then enter 08012004. If only a year is known, enter January 1st of that year, i.e., 01012004.

Previous Pap Test: Click “Yes” or “No”. Clicking “Yes” will refresh the screen causing the screen to appear to “flash”.

Previous Pap Test Date: This field will only appear on the screen if “Yes” is selected for the previous question. Enter the date of the previous pap test. If the client gives only a partial date, enter a date as close as possible to the partial date given. For example, if the client gives “August last year”, then enter 08012004. If only a year is known, enter January 1st of that year, i.e., 01012004.

Hysterectomy Status: Enter the client’s hysterectomy status.

Abnormal Vaginal Bleeding Reported: Was any abnormal vaginal bleeding reported by the patient?

Pap Test: Did the client receive a pap test on this visit? If “No, not needed” is selected, must enter reason not needed. If reason is “Past Pap in 12 – 24 months”, user may select “Past Pap information in system”. If this option is selected, previous Pap date and result is not entered.

Pap Test	Yes
Specimen Type	--Select--
Physic Exam	Yes
Does the customer report any	No - Customer Refused
	Not Needed
	Needed But Not Performed
	Not Needed - Current Abnormal

Physical Breast Exam (Objective Findings) --Select--

Pap Test	Not Needed
If Pap not needed, Why?	Pap in past 12 to 24 months
Date	<input type="text"/> <input checked="" type="checkbox"/> Check if past pap already in BC system
Result	--Select--
Paid By BreastCare?	<input type="radio"/> No <input type="radio"/> Yes <input type="button" value="How to determine if paid by BC"/>

Pap Test	Yes
Specimen Type	--Select--
Pelvic Exam	--Select--
Does the customer report any	Conventional Smear
	SurePath
	ThinPrep
	Unknown
Clinical Breast Exam (Objective Findings)	--Select--
Is Customer a Family Planning Customer?	<input type="radio"/> No <input type="radio"/> Yes

Pelvic Exam: What are the results of the pelvic exam on this visit?

Breast Symptoms: Did the client report any breast symptoms on this visit?

Clinical Breast Exam: What are the objective results of the CBE by the clinician?

Family Planning: Is this BreastCare client also a Family Planning client?

Counseling Performed: Was any counseling performed? What type?

Customers Smoking Status/Counseling: Does customer smoke? If yes, was a referral made?

LHU BreastCare Case Manager: Enter the first and last name of the LHU BreastCare Case Manager in this field.

Name and title of person performing Pap/CBE: Enter the first and last name of the person administering either of these tests and their title.

Click the blue "Continue" button located at the bottom of the screen. Note: The date of the CBE begins the breast cycle and the date of the Pap test begins the cervical cycle.

Entering Mammogram Appointment

The Mammogram screen displays after the visit for Pap/CBE has been entered. The mammogram appointment must be entered at the same time that the visit is entered. Defer entering the visit until the mammogram appointment has been scheduled. When there is a palpable mass/thickening found on clinical breast exam, an ultrasound is automatically scheduled in the system for the same time and at the same facility. The mammogram and ultrasound will display as procedures for that cycle.

The screenshot shows the 'BreastCare System - Mammogram' interface in a web browser. The user is logged in as 'dcrispin'. The patient's name is 'DIANNE CRISPIN' and the BreastCare No. is '7777300533'. A red note indicates 'NOTE: Follow-up Required' and a message states 'CBE Result: Palpable Mass Thickening (Diagnostic Mammogram AND Ultrasound Needed)'. The 'Action' dropdown is set to 'Schedule Mammogram and Ultrasound'. The 'Mammogram Type' is 'Diagnostic Mammogram' with 'Unilateral' and 'Bilateral' options. The 'Appointment' section shows 'Date: 04/12/2011' and 'Time (HH:MM): 10:00 AM'. The 'Facility' dropdown is set to 'Commonwealth Health Systems - Conway'. A 'Continue' button is at the bottom.

The screenshot shows the 'BreastCare System - Mammogram' interface. The user is logged in as 'dcrispin'. The patient's name is 'DIANNE CRISPIN' and the BreastCare No. is '7777999990'. A message states 'CBE Result: Normal with no symptoms (Screening Mammogram Needed)'. The 'Action' dropdown is set to '--Select Action--'. The 'Mammogram Type' is 'Screening Mammogram'. The 'Appointment' section shows 'Date' and 'Time (HH:MM)' fields, with 'AM' selected. The 'Facility' dropdown is set to '--Select--'. A 'Continue' button is at the bottom.

Action: Select the appropriate action: 1) schedule mammogram, 2) do not schedule mammogram, or 3) mammogram not needed.

Mammogram type: Select type of mammogram to be performed.

BreastCare System - Mammogram

Name: DIANNE CRIPPEN BreastCare No: 7777999990

Logged In: dcrippen

Help

CBE Result: Normal with no symptoms (Screening Mammogram needed)

Action: Schedule Mammogram

Mammogram Type: Screening Mammogram

Appointment: [Empty]

Time (HH:MM): AM

Facility: -Select-

Continue

Appointment: Enter the date of the mammogram and/or ultrasound appointment.

Time (HH:MM): Enter the time of the mammogram or ultrasound appointment.

Facility: Select the name of the facility the mammogram and or ultrasound will be performed.

Click the blue "Continue" button to proceed.

The visit has been completed. The Cycle Information screen will display.

Breast or Cervical Cycle Information

For specific details by date of each cycle go to the Customer Management screen. Click on "Breast Cycle" or "Cervical Cycle" for the date of service desired. This displays a summary of the screening location, exam type, cycle plan, symptoms reported, previous date of last mammogram or Pap, smoking status, workup plan, final imaging outcome (breast only), final diagnosis/imaging status, final diagnosis and date, follow up contacts, and a listing of all the procedures done in that cycle. The following is an example of a breast cycle.

BreastCare System - Cycle Information

Logged In: dcrippen

BreastCare No: **7777999990**

Customer Name: DIANNE CRIPPEN

Breast Cycle Information Last Updated On 9/17/2008 By User dcrippen

Screening/Visit Information

Date: 8/15/2008

Location: Arkansas Co.- Dewitt

Cycle Date: 8/1/2008 Cycle Plan: C-State and Federal Funded

Exam Type: Diagnostic Referral

Counseling: Abnormal Test Referral Non-Participating Provider

Case Manager: Alesia Duffy (Lonoke)

Breast Symptoms Reported? ☐ Yes ☒ No

Previous Mammogram? ☐ Yes ☒ No ☐ Unknown

Diagnostic Information

Workup Plan: Planned

Final Imaging: Outcome: --Blank-- Date:

Final Diagnosis/Imaging Status: Pending

Follow-Up Contacts: [Add Follow-Up](#)

☐ Check To Mark Cycle Incomplete

Final Diagnosis: --Blank--

Final Diagnosis/Imaging Date:

Diagnosis Text:

[Edit](#) [Delete](#) [Add Procedure](#)

Procedures	Request Date	Performed Date	Result
Surgical Consultation	8/30/2008		
Mammogram (Initial) - Screening	7/15/2008	7/15/2008	Suspicious abnormality

Click on the BreastCare No: highlighted in blue to go back to the Patient's Medical History screen to verify that a breast and cervical cycle has been started if appropriate.

BreastCare System - Patient's Medical History

Logged In: dcrippen - (Administrative)

ADH Patient Information

ADH Customer No: 7801000335

Name: DIANNE CRIPPEN Birth Date: 7/27/1950

Social Security Number: 123-45-6789 Emergency Phone: (501)794-9507

Resident County: Saline

BreastCare Patient Information

BreastCare Number: 7777300533 Fund Plan Status: Open

Fund: Plan C Fund Plan Dates: Beginning: 6/16/2011 Ending: 6/15/2012

Historical Cycle Summary [Continue](#)

Cycle Dates: 01/01/1995 Thru 6/17/2011 Cycle Types: Breast and Cervical [Display Summary](#)

Cycles	Procedures
Breast 6/16/2011 Status: Diagnosis:	Digital Screening Mammogram Result: Location: AHEC- South Arkansas Clinical Breast Exam (CBE) Result: Normal Location: Arkansas Co.- Dewitt
Cervical 6/16/2011 Status: Diagnosis:	Pap Test Result: Not Needed Location: Arkansas Co.- Dewitt

[Continue](#)

Counseling Visit Only

This action is selected when a patient is seen in the clinic only for counseling and no other BreastCare service is provided. Select “Encounter Counseling Only Visit”.

Social Security Number: 919-19-1919 Emergency Phone: (501)661-2001

BreastCare - Customer Action Selection - Windows Internet Explorer pro...

Select the Action You Would Like to Perform

Encounter Counseling Only Visit

Continue Cancel

WARNING:
Clicking outside this window will cause this window to be displayed behind the active window

The Counseling Only screen displays.

BreastCare System - Counseling Only

Search Patient BreastCare Show Menu Hide Menu Log Out Logged In: dcrippen Help

Name: DIANNE CRIPPER BreastCare No: 7777999990

Counseling Date: --Select--
Location: --Select--
Counseling Performed?: --Select--

Name and Title of Person Providing Counseling
Name: Title: --Select--

Save

Counseling Date: Enter date of visit.

Location: Enter date of place counseling is provided.

Counseling Performed: Select one of the options for type of counseling.

Name and Title of Person Providing Counseling: Self-explanatory

Pelvic Exam Only

This option is selected when the patient is seen in the clinic with complaints that require only a pelvic exam.

The screenshot shows a web-based form titled "BreastCare System - Pelvic Exam Only". At the top, it says "Logged In: dcrippen" and "Name: DIANNE CRIPPEN BreastCare No: 777300533". The form includes several fields: "Visit Date" (text input), "Location" (dropdown menu), "Abnormal Vaginal Bleeding Reported?" (radio buttons for Yes and No), "Result" (dropdown menu), "Recommendation" (dropdown menu), "If Short Term Follow-Up" (checkbox), and "Number Of Months" (text input). Below these is a section for "Name and Title of Person Providing The Exam" with "Name" and "Title" dropdown menus. A "Save" button is located at the bottom right of the form. The background of the form has a repeating watermark text "Test Site".

Date: Enter date of visit.

Location: Select PCP location

Abnormal Vaginal Bleeding Reported: Select yes or no.

Result: Select result of exam from dropdown list.

Recommendation: Select recommendation from dropdown list.

Number of Months: Enter number of months for short term follow up.

Name and title: Enter name and title of clinician performing exam.

Click on "Save".

Schedule follow up mammogram

Select this option to schedule a 3-6 month follow up mammogram and or ultrasound. This mammogram will always begin a new cycle. Do not enter a follow-up mammogram as a diagnostic procedure in the same cycle as the previous mammogram.

Select the Action You Would Like to Perform

Schedule Follow-Up Mammogram Appointment

Continue

Cancel

WARNING:
 Clicking outside this window will cause this window
 to be displayed behind the active window

Diagnostic Procedure Information

When there is an abnormal CBE, mammogram, or Pap test, additional diagnostic procedures must be scheduled. From the Customer Management screen, click on the appropriate breast or cervical cycle for the date of the procedure to be entered. The Cycle Information screen displays. Click on “Add Procedure” in the lower right-hand corner of the screen.

Show Menu Hide Menu Log Out

BreastCare System - Cycle Information
Logged In: dcrippen
? Help

BreastCare No: 7777999990
 Customer Name: DIANNE CRIPPEN
 Breast Cycle Information Last Updated On 3/4/2008 By User dcrippen

Screening/Visit Information

Date:
 Location:

Cycle Date: Cycle Plan:
 Exam Type:
 Counseling: Referral:
 Case Manager:
 Breast Symptoms Reported? ☒ Yes ☐ No

Previous Mammogram? ☒ Yes ☐ No

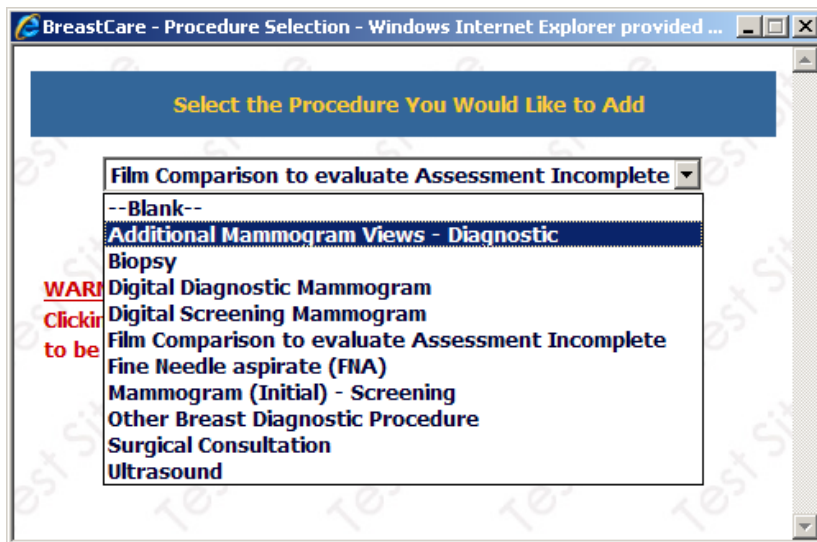
Diagnostic Information

Workup Plan:
 Status:
 Follow-Up Contacts: Add Follow-Up
 Diagnosis:
 Date:
 Diagnosis Text:

Edit Delete Add Procedure

Procedures	Request Date	Performed Date	Result
Clinical Breast Exam (CBE)	1/15/2007		Not done - other/unknown reason

After clicking on “Add Procedure” a drop down box will display. From the drop down box, select the procedure to be added.



After selecting the appropriate procedure, the Procedure Information screen displays where location and date of appointment for that procedure is entered.

Location: Enter location of appointment

Requested Date: Enter date of appointment

Click on Save. The Procedure Information screen displays with the procedure information. See figure above. After the patient has kept the appointment, the performed date, result and recommendation is entered. Click on the procedure name. The Procedure screen will display.

Performed Date: After the appointment is kept, enter date procedure was performed.

Result: Enter Result of procedure or consult.

Recommendation: Enter the provider's recommendation for follow up

Months: If the recommendation is short term follow-up, enter the number of months the patient is to return for follow-up.

Click on Save. Repeat the same steps to enter an additional procedure.

Note: Click the Cycle Date at the top left to go to the Cycle Information screen. Be sure to check the Final Diagnosis/Imaging Status to make sure it is correct. The Final Diagnosis /Imaging Status sometimes must be changed manually. The Final Diagnosis /Imaging Status must display "complete" when follow-up for the cycle is completed.

NOTE: WHEN A FILM COMPARISON HAS BEEN RECOMMENDED AND PERFORMED, SELECT "FILM COMPARISON" TO ENTER THE PROCEDURE. ENTER THE RESULT OF "YES" IF THE FILM COMPARISON WAS DONE. IF FILM COMPARISON WAS RECOMMENDED BUT NOT DONE, ENTER RESULT OF "NO. IF IT IS NOT DONE AS RECOMMENDED, THE CYCLE WILL REMAIN PENDING.

Search Patient
BreastCare

BreastCare System - Procedure Information

BreastCare No: 777999999

Customer Name: DIANNE CRIPPER

Breast Cycle: 10/12/2009

PROCEDURE: Digital Screening Mammogram Last Updated On 10/13/2009 By user dcrippen

Location: AHIC-EL DORADO - EL DORADO

Requested Date: 1/12/2009

Time: 10:00 AM

Result Information

Current Cycle Workup Status - Not Planned

Performed Date: 10/12/09

Result: Negative, Brads I

Recommendation: Blank

Follow-up Months: 12

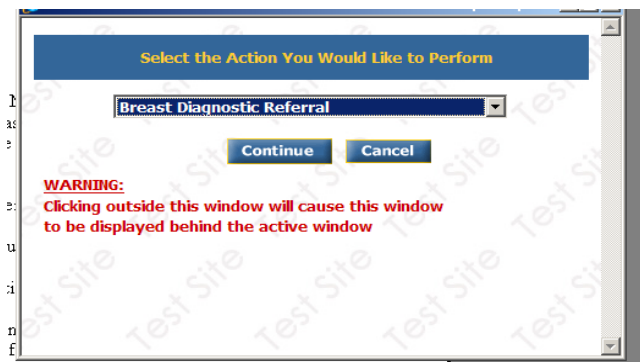
Other Result Text:

Performing Provider: Ultrasound

Cancel Save

Breast Diagnostic Referral

When a patient has been referred for diagnostic evaluation of an abnormal mammogram, select “Breast Diagnostic Referral” from the customer action selection page. The Diagnostic Referral screen displays.



The purpose of the Diagnostic Referral screen is to document a referral when a patient has had an abnormal mammogram that was performed before she enrolled in BreastCare. A valid result and date for the abnormal mammogram must be documented. The BreastCare enrollment date will begin this screening cycle for a patient referred for a diagnostic breast evaluation. The date of the mammogram does not start the cycle. The Diagnostic Referral screen is completed to document the history of the abnormal procedure(s), and the visit to open a record and schedule the diagnostic procedure.

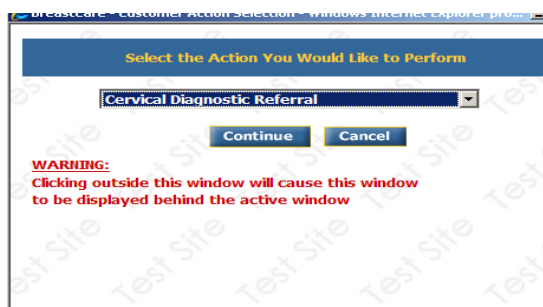
Completion of this screen creates a new cycle with a mammogram procedure. The Abnormal Ultrasound and Clinical Breast Exam sections are not required. However, if these sections are completed, the procedure is added to the breast cycle beginning with the BreastCare enrollment date.

Diagnostic Referral Information	
BreastCare Enrollment Date	<input type="text"/>
Last Mammogram Before The Current Abnormal Mammogram	
Previous Mammogram?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown Date <input type="text"/>
Current Abnormal Mammogram Information (-- Requires Diagnostic Workup --)	
Date	<input type="text"/>
Location	--Select--
Mammogram Type	<input type="radio"/> Film - Screening <input type="radio"/> Film - Diagnostic <input type="radio"/> Digital - Screening <input type="radio"/> Digital - Diagnostic
Result	--Select--
Current Abnormal Ultrasound Information (-- Requires Diagnostic Workup --)	
Date	<input type="text"/>
Location	--Select--
Result	--Select--
Screening/Visit Information	
Date	<input type="text"/>
Location	--Select--
Does the customer report any breast symptoms? <input type="radio"/> No <input type="radio"/> Yes	
If Performed, Clinical Breast Exam (Objective Findings)	
Results	--Select--
Name of Person Performing CBE	<input type="text"/>
Title	--Select--
Counseling Performed?	--Select--
Customer's Smoking Status/Counseling	--Select--
Case Manager	--Select--
<input type="button" value="Schedule Diagnostic Procedure"/>	

To schedule a breast diagnostic procedure click “Schedule Diagnostic Procedure” button at the bottom of the screen. The Procedure screen will display. The procedures for Diagnostic Referral are entered the same as any other procedure.

Cervical Diagnostic Referral

When a patient has been referred after having an abnormal Pap test, select “Cervical Diagnostic Referral” from the customer action selection screen. The Diagnostic Referral screen displays.



The purpose of this Diagnostic Referral screen is to document a referral when a patient has had an abnormal Pap test that was performed before she enrolled in BreastCare. A valid result and date for the abnormal Pap test must be documented. The BreastCare enrollment date will begin this screening cycle for a patient referred for a diagnostic cervical evaluation. The date of the Pap test does not start the cycle.

The Diagnostic Referral screen is completed to document the history of the abnormal Pap test, to document the visit to open a record and to schedule a diagnostic procedure.

The Diagnostic Referral screen displays for cervical information. Click on “Schedule Diagnostic Procedure” to schedule the appropriate diagnostic cervical procedure.

BreastCare System - Diagnostic Referral

Logged in: dcrippen

Name: DIANNE CRIPPEN BreastCare No: 7777999990

Diagnostic Referral Information

BreastCare Enrollment Date: []

Last Pap Test Before The Current Abnormal Pap Test

Previous Pap? ☐ Yes ☐ No ☐ Unknown Date: []

Current Abnormal Pap Information (--- Requires Diagnostic Workup ---)

Date: []

Location: [--Select--]

Specimen Type: [--Select--]

Result: [--Select--]

Screening/Visit Information

Date: []

Location: [--Select--]

Does the customer have abnormal vaginal or post-menopausal bleeding? ☐ No ☐ Yes

Hysterectomy Status: [--Select--]

Counseling Performed? [--Select--]

Customer's Smoking Status/Counseling: [--Select--]

Case Manager: [--Select--]

Schedule Diagnostic Procedure

Cervical Diagnostic Referral

BreastCare - Diagnostic Referral

Enter diagnostic referral on this screen

BreastCare Enrollment Date

Enter the BreastCare Enrollment Date from the patient's BreastCare Identification card

Prior Abnormal Pap Information

Enter date of abnormal Pap for which patient was referred. Select location where the abnormal Pap was performed from the drop down box. Select liquid-based or conventional for specimen type from drop down box. Select result of abnormal Pap from the drop down box.

Screening/Visit Information

Enter date that patient is being seen in the LHU for diagnostic follow-up. Enter location of LHU from drop down box. Does the customer have abnormal vaginal Check or post-menopausal bleeding?

Yes or No

Hysterectomy Status

Select appropriate answer from drop down box

Counseling Performed

Select appropriate answer from drop down box

Customers Smoking Status/Counseling

Select "yes" or "no". If patient smokes, refer to Tobacco Quit Line

Case Manager

Select the name of LHU case manager from the drop down box.

Schedule Diagnostic Procedure

Click on this button to schedule diagnostic procedure.

Breast Diagnostic Referral

Prior Abnormal Mammogram Information:	Enter date of abnormal mammogram for which patient was referred. Select location where the abnormal mammogram was performed from the drop down box.
Mammogram type:	Select screening or diagnostic Select result of abnormal mammogram from the drop down box.
Prior Abnormal Ultrasound Information:	Enter date of abnormal ultrasound for which patient was referred. This is not a required section. Select location where the abnormal ultrasound was performed from the drop down box. Select result of abnormal ultrasound from the drop down box.
Screening/Visit Information:	Enter date that patient is being seen in the LHU for diagnostic follow-up. Enter location of LHU from drop down box.
Does the customer report any breast symptoms?	Select Yes or No.
If Performed, Clinical Breast Exam (Objective Findings)	If a CBE is performed on the date of the patient's visit, select the CBE result from the drop down box. Enter the name and title of person performing CBE.

Counseling Performed?

Select type of counseling performed from the drop down box.

Customers Smoking Status/Counseling

Select “yes” or “no”. If customer smokes, refer to Tobacco Quit Line.

Case Manager

Select the name of the LHU case manager from the drop down box.

Schedule Diagnostic Procedure

Click on this button to schedule a diagnostic procedure.

The screenshot shows the 'BreastCare System - Procedure Information' form. The form is titled 'BreastCare System - Procedure Information' and includes a 'Search Patient' button and a 'BreastCare' button. The 'Customer Name' is 'DIANNE CRIPPEN' and the 'Breast Cycle' is '8/15/2008'. There is a button labeled 'Enter Screening Information (Cycle Input)' to the right of the 'Customer Name'. Below this, the 'PROCEDURE' is 'Additional Mammogram Views - Diagnostic' and it was 'Last Updated On 9/2/2008 By User dcrippen'. The 'Location' is 'AHEC-EL DORADO - EL DORADO', the 'Requested Date' is '8/15/2008', and the 'Time' is '10:00 AM'. The 'Mammogram Type' is 'Unilateral' (selected) and 'Bilateral'. The 'Result Information' section has a 'Current Cycle Workup Status' of 'Not Planned'. The 'Performed Date' is blank, the 'Result' is '--Blank--', the 'Recommendation' is '--Blank--', the 'Follow-up Months' is blank, and the 'Other Result Text' is blank. The 'Performing Provider' is blank. At the bottom right, there are 'Cancel' and 'Save' buttons. The form is displayed in a web browser window with a taskbar at the bottom showing 'Local intranet' and '100%' zoom.

Pap Test On Same Date As Breast Diagnostic Visit

The diagnostic referral information is entered within 5 days of the visit. If a patient is referred for breast diagnostic evaluation and needs a Pap test on the same visit, click on “Enter Screening Information (Cycle Input)” just to the right of Customer Name. The Pap test is entered on the Cycle Input page as usual. See pages 24-25. Select “Not

Needed – Current Abnormal” for Clinical Breast Exam (Objective Findings) result when entering Pap test on same date as breast diagnostic referral date.

Clinical Breast Exam (Objective Findings)	
Is Customer a Family Planning Customer?	Not Needed - Current Abnormal
Counseling Performed?	--Select--
Case Manager	Not Needed - Current Abnormal
	Benign/Scarring/Implants
	Nipple/areolar scaliness
	Normal
	Not done - CBE in past 60 days
	Not done - other/unknown reason
Name and Title of Person Performing Pap an	Palpable mass/thickening
Name	Refused
	Skin dimpling/retraction
	Spontaneous nipple discharge observed

CBE and Mammogram Appointment on Same Date As the Cervical Diagnostic Visit

If a patient is referred for cervical diagnostic evaluation and needs a CBE on the same visit, click on “Enter Screening Information (Cycle Input)” just to the right of Customer Name. The CBE is entered on the Cycle Input screen as usual. The mammogram is scheduled on the Mammogram screen as usual. See pages 24-26. Enter “Not Needed – Current Abnormal” for Pap test result on same date as CBE is performed.

[Show Menu](#)
[Hide Menu](#)
[Log Out](#)

BreastCare System - Cycle Input

Logged In: dcrippen

Name: DIANNE CRIPPER BreastCare No: 777999990 [Help](#)

Screening Date	05/01/08		
Location	ABBEY STEVEN J - HOT SPRINGS		
Exam Type	Follow-Up Exam	Referral Source	Provider
Current Plan	C-State and Federal Funded		
Has the customer previously had a mammogram? (Does not include current abnormal) <input checked="" type="radio"/> No <input type="radio"/> Yes			
Has the customer previously had a Pap Test? (Does not include current abnormal) <input checked="" type="radio"/> No <input type="radio"/> Yes			
Previous Pap Test Date 05/01/07			
Has the customer had a hysterectomy? No			
Abnormal vaginal bleeding reported? <input checked="" type="radio"/> No <input type="radio"/> Yes			
Pap Test	Not Needed - Current Abnormal		
Pelvic Exam	--Select--		
Does the customer report any	No-Customer Refused		
	Not Needed		
	Needed But Not Performed		
	Not Needed - Current Abnormal		
Clinical Breast Exam (Objective Findings)	--Select--		
Is Customer a Family Planning Customer?	<input checked="" type="radio"/> No <input type="radio"/> Yes		
Counseling Performed?	--Select--		
Case Manager	--Select--		
Name and Title of Person Performing Pap and/or CBE			
Name		Title	RNP
Continue			

No Face to Face Visits

Services that clients receive that their primary care provider (PCP) did not schedule are documented in the database by "No Face to Face Visits".

No Face to Face Visit (Pap)

This screen is displayed if the customer action selected is “No Face to Face visit (Pap)”. A cervical cycle will be started with a Pap performed by a provider other than the Screening Location provider.

The screenshot shows a web application window titled "BreastCare System - Pap Procedure". The interface includes a top navigation bar with "Show Menu", "Hide Menu", and "Log Out" buttons. The user is logged in as "dcrippen". The form displays the following information:

- BreastCare No:** 7777999990
- Customer Name:** DIANNE CRIPPEN
- Assigned PCP:** A yellow bar with a dropdown menu showing "--Blank--".
- Location:** A dropdown menu showing "--Blank--".
- Case Manager:** A dropdown menu showing "--Blank--".
- PAP TEST INFORMATION:** A section with the following fields:
 - Location:** A dropdown menu showing "--Blank--".
 - Performed Date:** A text input field.
 - Adequacy:** A dropdown menu showing "--Blank--".
 - If Unsatisfactory: Reason:** A dropdown menu showing "--Blank--".
 - Specimen Type:** A dropdown menu showing "--Blank--".
 - Result:** A dropdown menu showing "--Blank--".
 - Recommendation:** A dropdown menu showing "--Blank--".
 - Follow-up Months:** A text input field.
 - Other Result Text:** A text input field.
- Continue:** A blue button.

The bottom of the window shows a taskbar with "Local intranet" and a zoom level of "100%".

No Face to Face Visit (Mammogram)

This screen is displayed if the customer action selected is “No Face to Face Visit (mammogram)”. A breast cycle will be started with the date of the mammogram performed. Choose this option when the customer was not screened and the mammogram was not scheduled by the BreastCare Screening Location.

BreastCare System - Mammogram

Name: DIANNE CRIPPEL BreastCare No: 7777999990 Logged In: dcrippen

Follow-Up Mammogram Appointment Or No Face To Face (Diagnostic Mammogram Needed)

Action: --Select Action--

Assigned PCP

Location: --Select--

Case Manager: --Select--

Mammogram Type: Diagnostic Mammogram Unilateral Bilateral

Appointment

Date: Time (HH:MM): AM

Facility: --Select--

Continue

No Face to Face Visit (Surgical Consult)

This screen displays when the customer action selected is “No Face to Face (Surgical Consult)”

Information for JANE JETSON - Windows Internet Explorer provided by DHS - Division of Health

Share Browser WebEx

Favorites: BreastCare, adh Home, Suggested Sites, Free Hotmail, Hardware Search, Web Search, Web Site Gallery

Arkansas Department of Health Test Site

BreastCare System - Diagnostic Procedure

BreastCare No: 7777300470 Patient Name: JANE JETSON

Assigned PCP

Location: --Blank--

Case Manager: --Blank--

DIAGNOSTIC PROCEDURE INFORMATION

Location: --Blank--

Request Date: Perform Date

Result: --Blank--

Recommendation: --Blank--

Follow-up Months: --Blank--

Continue

No Face to Face Visit (Gynecological Consultation)

This screen displays when “No Face to Face visit (Gynecological Consultation)” is selected.

The screenshot shows the 'BreastCare System - Diagnostic Procedure' interface. The patient is logged in as 'derippen'. The patient name is 'DIANNE CRIPPEN' and the BreastCare No is '7777999999'. The 'Assigned PCP' section shows 'Location' and 'Case Manager' both set to '--Blank--'. The 'CONSULTATION INFORMATION' section is titled 'Gynecologic' and includes fields for 'Location', 'Performed Date', 'Result', 'Recommendation', and 'Follow-up Months', all set to '--Blank--'. A 'Continue' button is visible at the bottom right of the form. The Windows taskbar at the bottom shows the Start button, search bar, and several open applications including 'Inbox - Microsoft Outlook', 'mailto:to breastcare pr...', 'Online Data Entry Syste...', and 'DOH - Information for...'. The system clock shows 12:23 PM on Monday.

No Face to Face Visit (Ultrasound)

This screen displays when “No Face to Face Visit (Ultrasound)” is selected.

The screenshot shows the 'BreastCare System - Diagnostic Procedure' interface. The patient is logged in as 'derippen'. The patient name is 'JANE JETSON' and the BreastCare No is '7777004470'. The 'Assigned PCP' section shows 'Location' and 'Case Manager' both set to '--Blank--'. The 'DIAGNOSTIC PROCEDURE INFORMATION' section is titled 'Ultrasound' and includes fields for 'Location', 'Request Date', 'Perform Date', 'Result', 'Recommendation', and 'Follow-up Months', all set to '--Blank--'. A 'Continue' button is visible at the bottom right of the form. The Windows taskbar at the bottom shows the Start button, search bar, and several open applications including 'Online_Data_Entry_Syst...', 'DOH - Information for...', and 'Local Intranet'. The system clock shows 1:07 PM on Thursday.

Cancer Diagnosis and Treatment Information

Patients diagnosed with cancer and/or treatment is received through BreastCare Medicaid are placed in either Plan A, C, or M. Patients in Plan A, C, and M have no credible insurance to cover treatment. These patients are transitioned to Medicaid category 07 for treatment services.

Plans A and C

Screening information and diagnostic procedures for patients in Plan A and C will already be in the system when the diagnosis of cancer is obtained. The biopsy result will automatically plug the final diagnosis. The Care Coordinator must enter the treatment start date, type of treatment, tumor size, and stage. If the patient is Medicaid eligible, she is transitioned to Medicaid to cover treatment.

NOTE: PATIENTS DIAGNOSED WITH BREAST OR CERVICAL CANCER OR CIN II OR III MUST BE REFERRED TO THE CARE COORDINATOR.

Plan M

To be used by Regional Care Coordinators and BreastCare Case Managers only

Plan M patients have already been diagnosed when determined eligible for Medicaid category 07. The following steps are taken to enter the diagnostic procedure and treatment information into the online system for Plan M.

1. Search for the correct customer in the system or add demographic information for a new customer,
2. Enter the customer's Medicaid number on the Customer Information Page.

Customer Information

Current Customer: DIANNE CRIPPEN 7801000335 Logged In: dcrippen

Name Information		ADD	Demographics		EDIT
Legal DIANNE CRIPPEN			Gender: Female		
			DOB: 7/27/1950		
			Marital Status: Married		
			Insurance: F		
			Citizenship: Unknown		
Address					
Home 620 NEWCOMB CIR BENTON, AR 72015					
Medicaid Numbers			ADD	Medicare Numbers	
Breast & Cervical Cancer 3286690010					
Phone Numbers			ADD	ID Numbers	
Emergency (501) 794-9507				AASIS 00015990	
				SSN XXX-XX-5029	
Race			ADD	Ethnicity	
White				Non-Hispanic	
Email			ADD		
Back to Patient Search					

3. Follow same steps as usual for any other BreastCare customer to get to the Patient Management Page.
4. Click "Update Other Information."
5. Enter Medicaid begin date

Patient Information (ADH Customer No: ADH30128543)

Name: DEB HARE Birth Date: 3/3/1970 Age: 41

BreastCare Number: 7777300501

Current Provider: Arkansas Department of Health

Fund Plan Information (Current Status is Closed)

Fund Plan: A Begin Date: 8/8/2011 End Date: 8/8/2011

BreastCare Medicaid

Eligibility Information

Monthly Household Income: 1000 Household Size: 2

Is the patient covered by Medicare Part A and B? No

Is the patient's health insurance hospitalization only or limited scope coverage (Ex: cancer policy, dental, vision, long term care)? Yes

Medical History

Date of Last Mammogram: 7/27/2010

Date of Last Pap Test: 12/24/2010 Pap test was abnormal

Did patient have a breast mass? No

Did patient report abnormal vaginal bleeding? No

Are you currently having biopsy diagnosis of breast or cervical cancer, carcinoma-in-situ, or CIN II or III? Yes

Do you need treatment for diagnosis? Yes

Other Patient Information

BreastCare Medicaid Information

Medicaid Begin Date: 08/08/2011 Medicaid End Date: []

Medicaid Closure Reason: [SELECT]

Medicaid Closure Text: [] Angels Referral: []

Initial Appointment Date: [] Appointment Status: [SELECT]

Education: Elementary Language: Other Coach

Mailing Address same as Physical Address []

Mailing Address: 820 HOLLY DR

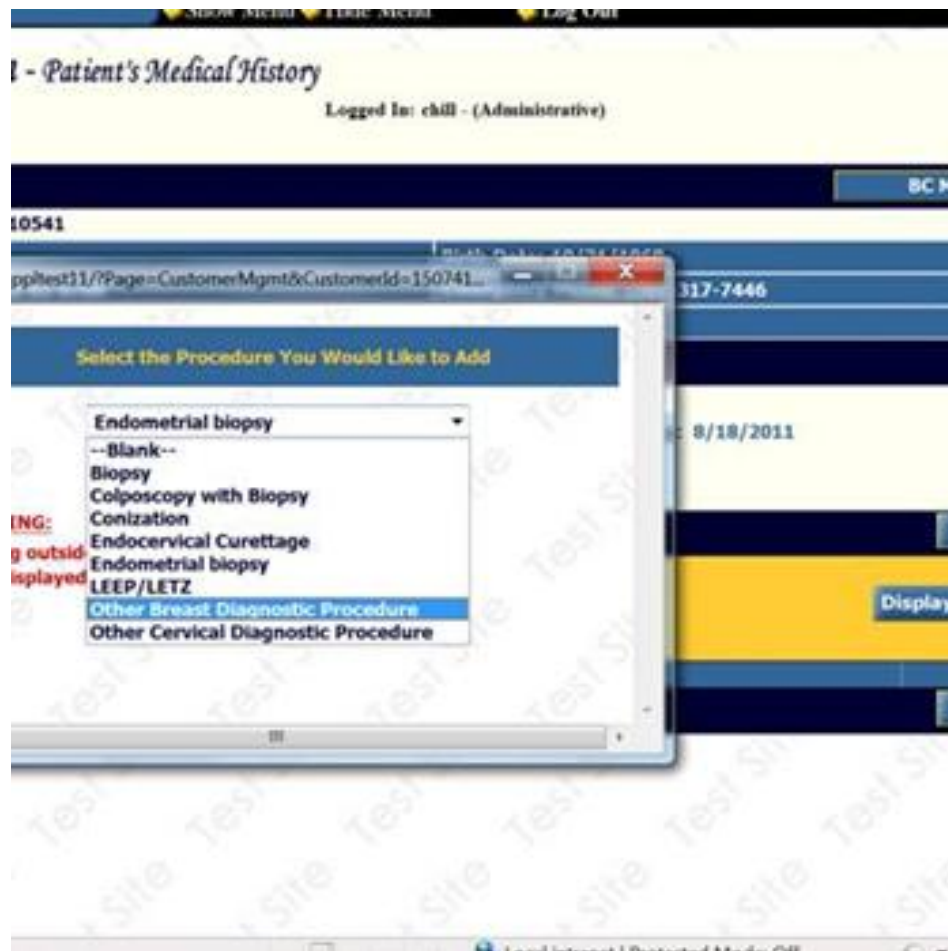
City/State/Zip: BENTON AR 72205 County: Saline

I agreed to release my Patient Information. Yes []

[Comments History](#)

Save Other Information Cancel

The Procedure Page will display. Select the diagnostic procedure that was performed on the date of diagnosis. If the specific procedure is not listed, select "Other Breast Diagnostic Procedures" or "Other Cervical Diagnostic Procedures". Screening information is not entered for Plan M patients.



Entering Treatment Information

Enter performed date, result, final diagnosis, and customer's smoking status.
Click "Add treatment" on the Procedure screen.

BreastCare System - Medicaid Procedure

BreastCare No: 777999999

Customer Name: DIANNE CRIPPEN

Procedure: Biopsy

Biopsy Type: --Blank--

Performed Date:

Procedure Result: --Blank--

Final Diagnosis: --Blank--

Customer's Smoking Status/Counseling: --Select--

TREATMENTS: Add Treatment

FOLLOW-UPS: Add Follow-Up

Cancel Save

Treatment box will appear. Select appropriate treatment.

BreastCare - Cancer Treatment - Window...

Enter Treatment Information

Treatment: Trachelectomy

Treatment Date:

WARNING:
Clicking outside this window will cause the window to be displayed behind other windows.

--Blank--
Chemotherapy
Conization
Cryotherapy
Hormonal Therapy
Hysterectomy
Laser
LEEP/LETZ
Medical Radical Mastectomy
Partial Mastectomy
Radiation
Trachelectomy

Enter stage and tumor size, treatment status, start date. Enter prognostic factors when available. Click on BreastCare number at the top of the page to return to the Patient's Medical History.

Department of Health

Apply Show Menu Hide Menu Log Out

Final Diagnosis/Imaging Status: Complete

Follow-Up Contacts: [Add Follow-Up](#)

Final Diagnosis: Invasive Breast Cancer

Final Diagnosis/Imaging Date: 8/15/2008

Diagnosis Text:

CANCER INFORMATION	
Specifics	
Stage	Stage I - AJCC
Tumor Size	01.0 cm (Format 99.9)
<input checked="" type="radio"/> Primary <input type="radio"/> Recurrent <input type="radio"/> Metastatic	
Breast Location	<input type="radio"/> Left <input checked="" type="radio"/> Right <input type="radio"/> Both
Treatment	
Status	Treatment Started Add Treatment
Treatment	Date
Radiation	10/1/2008 Delete

PROGNOSTIC FACTORS		Clear Answers
Sentinel node biopsy performed?	<input type="radio"/> Yes <input type="radio"/> No	
Lymph Node:	<input type="radio"/> Negative <input type="radio"/> Positive <input type="radio"/> Not Done	
If Lymph Node Positive Number of Positives	<input type="text"/>	
ER Result:	<input type="radio"/> Negative <input checked="" type="radio"/> Positive <input type="radio"/> Not Done	
PR Result:	<input checked="" type="radio"/> Negative <input type="radio"/> Positive <input type="radio"/> Not Done	
HER 2/neu:	<input type="radio"/> Negative <input type="radio"/> Positive <input type="radio"/> Not Done	
If HER 2/neu Positive Received Herceptin?	<input type="radio"/> Yes <input type="radio"/> No	
Positive Margins?	<input type="radio"/> Yes <input type="radio"/> No	
Treatment Options Discussed?	<input type="radio"/> Yes <input type="radio"/> No	
Breast Reconstruction Discussed?	<input type="radio"/> Yes <input type="radio"/> No	

Trusted sites 100%

Reports and notifications

These reports can be run by specific time periods or can include all patients to assist with tracking and follow-up of abnormal test results and data completeness.



Overdue Diagnosis

This report lists abnormal Pap tests and mammograms that have a pending final diagnosis. The cycle is incomplete.

Overdue Results

This report lists Pap test and mammograms that were scheduled but have no results in the system. The cycle is incomplete.

Cancer Diagnosis

This report lists patients with missing stage and tumor size. Cancer information is incomplete.

Diagnosis Statuses

This report lists patients who are Lost To Follow-up (LTFU) or have refused follow-up services.

Overdue Treatments

This report lists cancer patients with missing treatment status and treatment start date. Treatment information is incomplete.